



**GENERAL BOARD MEETING MINUTES  
AUGUST 20, 2008 – 2:00 P.M.  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

**PRESENT:** John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Matt Rappley, *Saginaw County*; Vicki Johnson, *City of Saginaw*; Warren Davis, *City of Zilwaukee*; Mike Burger, *Kochville Township*; Sonny Grunwell, *Saginaw Charter Township*; Kelly Quimper, *Saginaw ISD*; Brian Wendling, *Saginaw County Road Commission*; Robert Tutsock, *Saginaw Valley State University*; Susan Coggin, *Thomas Township*; Ken Cichosz, *Swan Valley Schools*; Russell Beaubien and Katie Murphy, *Spicer Group*.

**EXCUSED:** Jim Koski, *Saginaw County*; Dan Sika, *Thomas Township*

**ABSENT:** *Tittabawassee Township*; *Saginaw County Board of Commissioners*; *Saginaw Township Community Schools*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:04 p.m.

**ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

II. Mr. Malzahn requested an amendment to the agenda to include Correspondence and Treasurer's Report.

III. **REVIEW OF JULY 16<sup>th</sup> MEETING MINUTES:**

*Mr. Malzahn moved, Mr. Tutsock supported approval of the July 16<sup>th</sup> meeting minutes, MOTION CARRIED.*

IV. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that the Money Market account has a balance of \$75,664.47. Of that, \$34,000 is attributed to the Low-Impact Design Grant. The checking account has a balance, as of end of July, of \$9,074.25.

B. Mr. Malzahn presented Invoice #12426 from Roberts, Boehler, & Fisher for \$550.00.

*A motion was made by Mr. Malzahn to approve Invoice #12426 for \$550.00 from Roberts, Boehler, & Fisher, and supported by Mr. Pilkington. MOTION PASSED.*

C. Mr. Malzahn presented Invoice #155577, from Spicer Group for \$4,377.25 for July services for IDEP Implementation and Grant.

*A motion was made by Mr. Malzahn to approve Invoice #155577 for \$4,377.25 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.*

D. Mr. Malzahn presented Invoice #155578 from Spicer Group for \$15,856.50 for general services.

*A motion was made by Mr. Pilkington to approve Invoice #155578 for \$15,856.50 from Spicer Group, and supported by Mr. Rappley. MOTION PASSED.*

V. CORRESPONDENCE:

- A. Mr. Beaubien reported he received an e-mail stating 70 municipalities and four road commissions are contesting the permit. After further review, a meeting will be scheduled to meet with those municipalities to determine exactly what it is they are contesting.

VI. OLD BUSINESS:

- A. NPDES Permit Application Update

Mr. Beaubien reported that copies of the NPDES permit applications are available for pick up.

- B. Update on Attorney General's Opinion

Will be reported at a later date.

- C. SWPPI Review Report

Mr. Beaubien reported he met with Keith Noble. Mr. Noble brought in the County's SWPPI report which he has had for over a year. There will be some minor revisions. For the most part, everything was covered at the county level. Mr. Noble is operating under the new permit which states once the SWPPI is submitted it must be enacted. Mr. Noble is asking that the SWPPIs be implemented and he will catch up with the review process. Spicer is currently developing a SWPPI documentation system for St. Clair County. Once that system is running smoothly, it will be applied within SASWA.

VII. New Business

- A. Presentation of Apportionment Review from Executive Committee

Mr. Malzahn reported that when the Authority first formed the budget was apportioned in a way that was equitable at the time. Recently, it was requested that the apportionment be reevaluated in consideration of current activity. At the last Executive Board meeting, several figures were inputted into the model. After some discussion, it was agreed by the Executive members to recommend a cap of 12% and a minimum of 3.5% to the General Board.

Copies of the draft of the 2009 Apportionment were distributed to the membership.

*Mr. Malzahn moved, and Mr. Rappley supported to approve the reapportionment. MOTION CARRIED.*

- B. Budget for 2009

Mr. Malzahn reported that under the new permit there are several aspects that will need to be revised or intensified. These aspects were considered when reviewing the budget. Also taken into consideration was the possibility of match grants. Extra allowances were made in this draft of the budget to accommodate revisions and grant applications. Administration, consultation, meetings, clerical support, mailings, insurance, auditor, and legal consultation account for \$71,000. The total budget for 2009 is \$224,000. The Low-Impact Design Grant accounts for \$34,000. Therefore, the 2009 budget is \$190,000.

Copies of the draft of the 2009 Budget were distributed to the membership.

*Mr. Wendling moved, and Mr. Rappley supported to approve the 2009 Budget. MOTION CARRIED.*

C. Trustee Reminders for 2009

Saginaw Charter Township and City of Zilwaukee Trustees' terms expire this year. Resolution must be completed by the end of the year.

D. Web site Statistics

Copies of the Web site statistics were distributed to the membership.

E. Other

Mr. Tutsock inquired about the procedure for identifying and notifying the MDEQ of outfalls. Mr. Beaubien reported that outfalls need to be reviewed every five years. There is a new time frame for notifying the MDEQ of new outfalls. The expenses are covered in the administration portion of the budget.

Mr. Malzahn reported that Jeff Ladd is the new Maintenance Superintendent for Bridgeport Spaulding Community Schools. He is taking over for Tom Kelly who retires on August 22.

II. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Tutsock supported to adjourn this meeting of the SASWA General Board at 2:43 p.m. MOTION CARRIED.*

Respectfully submitted,

John Malzahn, Treasurer