



**GENERAL BOARD MEETING MINUTES  
OCTOBER 15, 2008 – 2:00 P.M.  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

**PRESENT:** John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jim Koski, *Saginaw County*; Jason Casteel, *City of Saginaw*; Warren Davis, *City of Zilwaukee*; Dan Sika, *Thomas Township*; Bob Cherry, *Saginaw Township Community Schools*; Jeff Ladd, *Bridgeport Spaulding Community Schools*; Sonny Grunwell, *Saginaw Charter Township*; Kelly Quimper, *Saginaw ISD*; Brian Wendling, *Saginaw County Road Commission*; Ed Mahaney, *Tittabawassee Township*; Vic Killingbeck, *Buena Vista Charter Township*; Ken Cichosz, *Swan Valley Schools*; Russell Beaubien and Katie Murphy, *Spicer Group*.

**EXCUSED:** Robert Tutsock, *Saginaw Valley State University*; Mike Burger, *Kochville Township*

**ABSENT:** *Saginaw County Board of Commissioners*

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:04 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF AUGUST 20<sup>th</sup> MEETING MINUTES:**

*Mr. Malzahn moved, Mr. Grunwell supported approval of the August 20<sup>th</sup> meeting minutes, MOTION CARRIED.*

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that the Money Market account has a balance of \$60,760.60. Of that, \$35,000 is reserved for the Low-Impact Design Grant. The checking account has a balance, as of end of September, of \$8,038.32.

B. Mr. Malzahn presented Invoice #156184, from Spicer Group for \$9,535.75 for September services for General Services.

*A motion was made by Mr. Grunwell to approve Invoice #156184 for \$9,535.75 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.*

C. Mr. Malzahn presented Invoice #156185, from Spicer Group for \$1,360.00 for September services for IDEP Implementation and Grant.

*A motion was made by Mr. Malzahn to approve Invoice #156185 for \$1,360.00 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.*

- D. Mr. Malzahn presented Invoice #31245 from Saginaw Area GIS Authority for \$3,000.00 for annual membership dues.

*A motion was made by Mr. Grunwell to approve Invoice #312458 for \$3,000.00 from Saginaw GIS, and supported by Mr. Casteel. MOTION PASSED.*

- E. Mr. Malzahn presented Invoice #12555 from Roberts, Boehler, & Fisher for \$200.00 for September Services.

*A motion was made by Mr. Malzahn to approve Invoice #12555 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.*

- F. Mr. Malzahn reported that the third quarter reimbursement (\$4,000.00) for the IDEP program was received. Fourth quarter invoices have been sent; payments are being received.

VI. CORRESPONDENCE:

- A. None

VII. OLD BUSINESS:

- A. SWPPI Review comments from MDEQ

Mr. Beaubien reported that everyone should have received the MDEQ's comments via e-mail. Implementation should begin immediately. Training will take place in the New Business portion of today's meeting.

- B. Update on Attorney General's Opinion requested by Saginaw County

Mr. Koski reported that he attended a meeting of the Saginaw Bay Phosphorous Committee on Friday, October 10<sup>th</sup>. Mr. Noble was also at this meeting. Mr. Koski discussed this topic with Mr. Noble and explained to Mr. Noble that he did not believe that they would receive an opinion from the Attorney General.

- C. Review of Apportionment Resolutions – 2009

Mr. Beaubien reported that he is still waiting on a few communities. All resolutions should be received by November.

- D. Grant Applications to Date – Cass River, water quality monitoring, matching funds

Mr. Beaubien reported that the Notice of Intent process for the grant for the Cass River Group is not as he expected. Of the 32 submittals, 28 have been approved to apply for the grant. The application package will be compiled and submitted.

Mr. Beaubien also reported that there is money available from the MDEQ for water quality monitoring. He is sending in the sites to be monitored.

VIII. NEW BUSINESS:

A. SWPPI Documentation System on SASWA Web Site – training for members

Mr. Beaubien presented a training session to the members on how to access and update individual SWPPIs through the SASWA Web site. He reported that he will work on a system for having certain aspects entered globally. Mr. Beaubien also reported that each community's SWPPI will be password-protected so as to only be accessed by that community's representative.

B. Michigan Water Environment Association (MWEA) Conference

Mr. Beaubien reported that there will be a MWEA "Emerging Issues" Conference on Thursday, October 30<sup>th</sup>. Mr. Beaubien will be presenting and Mr. Koski will be attending. Brochures were available to the members at the sign-in table.

C. Web Site Statistics

Copies of the Web site statistics were distributed to the membership.

D. Other

None

IX. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Grunwell supported to adjourn this meeting of the SASWA General Board at 2:58 p.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary