



**GENERAL BOARD MEETING MINUTES  
FEBRUARY 18, 2009 – 2:00 P.M.  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

**PRESENT:** John Malzahn, *Bridgeport Charter Township*; Kelly Quimper, *Saginaw Intermediate School District*; Jason Casteel, *City of Saginaw*; Warren Davis, *City of Zilwaukee*; Dan Sika, *Thomas Township*; Sonny Grunwell, *Saginaw Charter Township*; Mike Burger, *Kochville Township*; Jim Stone, *Saginaw Township Community Schools*; Ken Cichosz, *Swan Valley Schools*; Ed Mahaney, *Tittabawassee Township*; Vic Killingbeck, *Buena Vista Charter Township*; Russell Beaubien and Katie Murphy, *Spicer Group*.

**EXCUSED:** Robert Tutsock, *Saginaw Valley State University*

**ABSENT:** *Saginaw County*; *Carrollton Township*; *Bridgeport Spaulding Community Schools*; *Saginaw County Board of Commissioners*; *Saginaw County Road Commission*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:02 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF DECEMBER 17<sup>th</sup> MEETING MINUTES:**

*Mr. Malzahn moved, Mr. Sika supported approval of the December 17<sup>th</sup> meeting minutes, MOTION CARRIED.*

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that 100% of the first quarter invoices have been paid.

B. Mr. Malzahn reported that, as of the end of January, the Money Market account has a balance of \$38,132.17. The checking account has a balance, as of the end of January, of \$33,288.63.

C. Mr. Malzahn presented Invoice #13072 from Roberts, Boehler, & Fisher for \$550.00 for monthly services and the quarterly financial compilations.

*A motion was made by Mr. Malzahn to approve Invoice #13072 for \$550.00 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.*

D. Mr. Malzahn presented Invoice #157134, from Spicer Group for \$5,314.50 for January General Services.

*A motion was made by Mr. Sika to approve Invoice #157134 for \$5,314.50 from Spicer Group, and supported by Mr. Mahaney. MOTION PASSED.*

- E. Mr. Malzahn presented Invoice #157133, from Spicer Group for \$4,268.00 for Low-Impact Design modeling of the CSO Basin District.

*A motion was made by Mr. Sika to approve Invoice #157133 for \$4,268.00 from Spicer Group, and supported by Mr. Malzahn. MOTION PASSED.*

- F. Mr. Malzahn reported that the audit has started for 2008 with Ken Berthiaume and everything was going smoothly.

#### VI. CORRESPONDENCE:

- A. Mr. Beaubien reported that he received a phone call from Keith Noble with the MDEQ as a reminder to the school districts to submit the paper work on Post-Construction Controls.

#### VII. OLD BUSINESS:

- A. Update on Certificates of Coverage Issuance

Mr. Beaubien reported that two of his clients (the Village of Lexington and the City of Howell) have been issued Certificates of Coverage. It should not be too much longer before COCs are issued for this year.

- B. SWPPI Update – Submittal Date: February 15<sup>th</sup>

Mr. Beaubien reported that the SWPPI has been submitted to the MDEQ. He is working on some of the formatting issues. Copies of the SWPPI were distributed to the membership. Mr. Beaubien reported that he had highlighted the items that included in the minimum requirements. He also noted the items that were voluntary under the Watershed Management Plan. Mr. Beaubien suggested that, once the SWPPI is formatted properly, a session should be held to determine which areas on which the members would like to report and perform as tasks.

- C. Grant Applications To-Date

Mr. Beaubien reported that it is almost certain the Cass River did not receive the grant this year. The Authority will submit an application for the Great Lakes Basin Program Grant. Mr. Beaubien also reported that there is a River/Stream Pre-Clean-Up Grant with a 25% match and a cost of \$688 for which the Authority submitted a letter of support.

- D. Update on Items Needed for Notice of Intent Submittals

Notice of Intent submittals was discussed under Correspondence.

- E. Other

Mr. Grunwell reported that, at the last General meeting the members discussed the application of the MDEQ's language of "maximum extent practicable." Mr. Grunwell suggested that the General members be made aware of what was discussed at the last Executive meeting. Mr. Malzahn directed the members to the latest Executive Committee Meeting minutes in the agenda packet. Mr. Malzahn reported that the Authority plans to take a more active role in

determining the activities necessary and feasible under the permit. Mr. Beaubien reported that he has begun a draft list of the minimum requirements of the permit. Mr. Beaubien suggested looking into more cost-effective ways of achieving some of the minimum requirements, such as having a graduate student monitor outfalls and complete the testing.

VIII. NEW BUSINESS:

A. Report on 2009 Permit Activities

Permit Activities was discussed under item "E" of Old Business.

B. MSU Cooperative Extension Survey

Mr. Malzahn reported that he received a survey from the MSU Cooperative Extension to rate the MDEQ's performance. Mr. Malzahn provided copies of the survey to the Executive Committee to complete and return to the MSU Extension.

C. Web Site Statistics

Copies of the Web site statistics were distributed to the membership.

D. Other

Mr. Beaubien reported that he spoke at a SEMCOG meeting in Southeast Michigan on authority formation. He also reported that new storm water utility legislation is being introduced as SB256.

IX. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Sika supported to adjourn this meeting of the SASWA General Board at 2:37 p.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary