



**GENERAL BOARD MEETING MINUTES
APRIL 15, 2009 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: John Malzahn, *Bridgeport Charter Township*; Warren Davis, *City of Zilwaukee*; Tom Waters, *City of Zilwaukee*; Mark Pilkington, *Carrollton Township*; Robert Tutsock, *Saginaw Valley State University*; Dan Sika, *Thomas Township*; Sonny Grunwell, *Saginaw Charter Township*; Mike Burger, *Kochville Township*; Jim Stone, *Saginaw Township Community Schools*; Ken Cichosz, *Swan Valley Schools*; Paul Vasold, *Tittabawassee Township*; Russell Beaubien and Katie Murphy, *Spicer Group*.

ABSENT: *Saginaw County*; *Bridgeport Spaulding Community Schools*; *Saginaw County Board of Commissioners*; *Saginaw County Road Commission*; *Buena Vista Charter Township*; *City of Saginaw*

GUEST: Ken Berthiaume, CPA

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:01 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **AUDIT REPORT**

Mr. Malzahn asked Mr. Grunwell to interrupt the order of the agenda to allow Mr. Berthiaume to give the Audit Report. Mr. Grunwell obliged.

Mr. Berthiaume provided an overview of the audit findings to the membership. Copies of the report were available to the membership. Mr. Berthiaume reported that the audit went smoothly and that he found the financial statements fairly represent the financial condition of the Authority as of December 31st, 2008.

V. **REVIEW OF FEBRUARY 18th MEETING MINUTES:**

Mr. Malzahn moved, Mr. Sika supported approval of the February 18th meeting minutes, MOTION CARRIED.

VI. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that, as of the end of March, the Money Market account has a balance of \$33,874.61, most of which is restricted to the LID Grant. The checking account has a balance, as of the end of March, of \$34,424.36.

B. Mr. Malzahn presented Invoice #157496 from Spicer Group for \$3,948.25 for March General Services.

A motion was made by Mr. Malzahn to approve Invoice #157496 for \$3,948.25 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

- C. Mr. Malzahn presented Invoice #157495 from Spicer Group for \$349.75 for Low-Impact Design modeling of the CSO Basin District.

A motion was made by Mr. Sika to approve Invoice #157495 for \$349.75 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #14304 from Roberts, Boehler, & Fisher for \$200.00 for monthly services.

A motion was made by Mr. Malzahn to approve Invoice #14304 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.

- E. Mr. Malzahn reported that second quarter invoices were sent out and payments are being received.

VII. CORRESPONDENCE:

- A. MDEQ – Grant Notification

Mr. Malzahn reported that Mr. Koski submitted a letter of acceptance for the MDEQ Illicit Disconnections Grant on March 24th.

- B. E-mail from Keith Noble 4-01-2009

Mr. Beaubien reported that he received an e-mail from Keith Noble with the MDEQ to remind everyone in the Authority under the permit that as they have adopted the Post Construction Controls they must be enforcing the controls.

VIII. OLD BUSINESS:

- A. Update on Certificates of Coverage Issuance

Mr. Beaubien reported that the Certificates of Coverage have not yet been issued. Representatives from the MDEQ say that they are very close to issuing the COCs.

- B. SWPPI Update – General Meeting to Develop SWPPI for Submittal

Mr. Beaubien reported that he has updated the draft of the master SWPPI. Items highlighted in yellow are those that are required under the permit. Items that are considered voluntary are indicated as such. A meeting will be held for the General Board to determine which items will be included in the master SWPPI.

- C. Grant Applications To-Date

Mr. Beaubien reported that the Authority has accepted the Illicit Disconnections Grant form the MDEQ, as reported in Correspondence. There has not been notification on the other grant application submittals.

- D. Senate Bill 256 – Review and Update

Mr. Beaubien reported that Senate Bill 256 is held up in committee. Copies of the bill were made available to the membership.

E. Other

Mr. Grunwell reiterated his wish to remain focused on minimizing activities that are not required under the permit and to implement the MDEQ's language of "maximum extent practicable" as it applies to the Authority's actions under the permit.

IX. NEW BUSINESS:

A. Report on 2009 Permit Activities

Permit Activities was discussed under item "E" of Old Business. A meeting will be scheduled to address the voluntary items in the SWPPI.

B. Public Education for 2009

Mr. Beaubien reported that the Next Media Group has contact him regarding the Bit for the Bay campaign. He will look into the different options for run time and costs.

C. Post Construction Controls (SWMP) and PEP for Townships

This topic was covered under Correspondence.

D. Saginaw Bay Phosphorus Committee

Mr. Beaubien reported that he has been involved with the Saginaw Bay Phosphorus Committee. Bay County has cut phosphorus use; Saginaw County has passed a resolution of support for Bay County's ordinance. The committee has submitted a letter to Steve Chester of the MDEQ suggesting actions that the MDEQ could take in support of the phosphorus ban. Mr. Malzahn suggested contacting Fox 66 about possibly using their Green Segment for public education.

E. Web Site Statistics

Copies of the Web site statistics were distributed to the membership.

F. Other

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Sika supported to adjourn this meeting of the SASWA General Board at 2:51 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary