



**GENERAL BOARD MEETING MINUTES  
JUNE 17, 2009 – 2:00 P.M.  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

**PRESENT:** John Malzahn, *Bridgeport Charter Township*; Warren Davis, *City of Zilwaukee*; Mark Pilkington, *Carrollton Township*; Robert Tutsock, *Saginaw Valley State University*; Sunny Grunwell, *Saginaw Charter Township*; Ken Cichosz, *Swan Valley Schools*; Kelly Quimper, *Saginaw Intermediate School Districts*; Matt Rappley, *Saginaw County*; Vicki Johnson, *City of Saginaw*; Jeff Ladd, *Bridgeport Spaulding Community Schools*; Russell Beaubien and Katie Murphy, *Spicer Group*.

**ABSENT:** *Saginaw County Board of Commissioners; Buena Vista Charter Township; Thomas Township; Kochville Township; Tittabawassee Township; Saginaw County Road Commission; Saginaw Township Community Schools*

- I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:02 p.m.
- II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.
- III. **PUBLIC COMMENTS:**

A. None

- IV. **REVIEW OF MAY 20<sup>th</sup> MEETING MINUTES:**

*Mr. Malzahn moved, Mr. Tutsock supported approval of the May 20<sup>th</sup> meeting minutes, MOTION CARRIED.*

- V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that, as of the end of May, the Money Market account has a balance of \$33,534.65, most of which is dedicated to the LID Grant. The checking account has a balance, as of the end of May, of \$71,530.57.

B. Mr. Malzahn presented Invoice #170 from the Saginaw Conservation District for \$688.00 for matching funds for the shared grant for the Cass River Clean-Up.

*A motion was made by Mr. Malzahn to approve Invoice #170 for \$688.00 from Saginaw Conservation, and supported by Mr. Rappley. MOTION PASSED.*

C. Mr. Malzahn presented Invoice #157914 from Spicer Group for \$3,560.00 for May General Services.

*A motion was made by Mr. Malzahn to approve Invoice #157914 for \$3,560.00 from Spicer Group, and supported by Mr. Quimper. MOTION PASSED.*

D. Mr. Malzahn presented Invoice #14708 from Roberts, Boehler, & Fisher for \$200.00 for monthly services.

*A motion was made by Mr. Malzahn to approve Invoice #14708 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Rappley. MOTION PASSED.*

## VI. CORRESPONDENCE:

- A. Mr. Beaubien reported that the municipalities should have received the Certificates of Coverage. Mr. Beaubien has received all of the COCs by e-mail for review. The Certificates for Road Commission and educational institutions have not yet been submitted for review. Progress reports will be due in 2011 and 2013. Post Construction Controls and revised SWPPI will be due in 2010.
- B. Mr. Beaubien reported that Keith Noble of the MDEQ has changed the timeline for the reports. The original deadline was January 1<sup>st</sup>. The date is being pushed back so that it does not conflict with the holiday season. Mr. Beaubien reported that he is developing a timeline to include all of the deadlines. A draft of the timeline was made available to the membership.
- C. Mr. Beaubien reported that he received an e-mail from the Cass River Group. The Group is planning to mail postcards asking for volunteers to clean the Cass River. Mr. Beaubien reported that he provided feedback on the postcards and reminded the Cass River Group to include the Authority on the postcards.

## VII. OLD BUSINESS:

- A. Update on Certificates of Coverage Issuance
  - 1. Review of Dates – Covered under Correspondence
  - 2. Timeline for Implementation – Covered under Correspondence

## B. SWPPI Revisions

Mr. Beaubien reported that he will attend a meeting on June 18<sup>th</sup> to discuss the SWPPI revisions.

## C. Other

Mr. Beaubien reported that the State is asking for input on the definition of “Fleet Maintenance Yards.” The membership provided suggestions for Mr. Beaubien to deliver to the MDEQ.

## VIII. NEW BUSINESS:

## A. Meeting Schedule

Mr. Malzahn reported that he and Mr. Beaubien discussed the cancellation of the July Executive Board meeting due to scheduled vacations and the probability of low attendance. Mr. Malzahn invited comments from the membership.

*A motion was made by Mr. Malzahn to cancel the July Executive Board meeting and approve invoice payments by e-mail or phone, and supported by Mr. Rappley. MOTION PASSED.*

- B. Public Education for 2009 – Bit for the Bay campaign; community festivals, to set up a booth

Mr. Beaubien suggested considering the Bit for the Bay campaign in the fall. He also reported that there is a tabletop display available for community festivals and general information purposes. An e-mail sign-up will be available for delivery and pick-up scheduling.

- C. Post Construction Controls (SWMP) and PEP for Townships

Mr. Beaubien reported that the Post Construction Controls will be due in 2010 and the Public Education Plan is in progress.

- D. Saginaw Bay Phosphorus Committee – Report

- 1. Saginaw County Phosphorus Ordinance

Mr. Beaubien reported that, approximately 1 ½ weeks ago, the Saginaw Bay Coastal group met and provided Steve Chester with the Saginaw Bay Phosphorus report, which contains suggestions to the MDEQ. Copies of the report were made available to the membership.

- E. Other

- F. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Rappley supported to adjourn this meeting of the SASWA General Board at 2:35 p.m. MOTION CARRIED.*

Respectfully submitted,

John Malzahn, Treasurer