



**GENERAL BOARD MEETING MINUTES
AUGUST 19, 2009 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Ken Cichosz, *Swan Valley Schools*; Jim Koski, *Saginaw County*; Jason Casteel, *City of Saginaw*; Dan Sika, *Thomas Township*; Mike Burger, *Kochville Township*; Ed Mahaney, *Tittabawassee Township*; Carl Ruth, *Saginaw County Board of Commissioners*; Russell Beaubien and Katie Murphy, *Spicer Group*.

EXCUSED: Robert Tutsock, *Saginaw Valley State University*; Sonny Grunwell, *Saginaw Charter Township*

ABSENT: *Buena Vista Charter Township; City of Zilwaukee; Saginaw Intermediate School District; Bridgeport Spaulding Community Schools; Saginaw County Road Commission; Saginaw Township Community Schools*

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:05 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was not present. Mr. Koski suggested the meeting proceed to topics that do not require a vote until a quorum is present. A quorum was established at 2:09 p.m.

III. **PUBLIC COMMENTS:**

A. None

IV. **CORRESPONDENCE:**

A. Mr. Beaubien reported that he received a letter in June from the Great Lakes Commission stating that Authority did not receive the Urban and Suburban Construction Site Soil Erosion and Sedimentation Education Grant for which they applied.

B. Mr. Beaubien reported that he received a letter from the MDEQ stating that the Authority was awarded the Illicit Disconnection Grant. The contract documents will be completed by September 15th.

C. Mr. Beaubien reported that the Authority was mentioned in a newspaper article on the Cass River Clean-Up. The Authority also had its name included on the t-shirts that were given to the volunteers.

Mr. Mahaney, Tittabawassee Township, arrived at 2:09 p.m., establishing a quorum.

V. **REVIEW OF JUNE 17th MEETING MINUTES:**

Mr. Malzahn moved to approve the June 17th meeting minutes with a correction (Under Item A in the Treasurer's Report "The checking account has a balance, as of the end of April, of \$71,530.57." It should read "as of the end of May.") Mr. Sika supported the motion, MOTION CARRIED.

VI. TREASURER'S REPORT:

- A. Mr. Malzahn reported that in July the Executive Committee approved the payment of Invoice #158156 from Spicer Group for general services in the amount of \$5,703.25, Invoice #158157 from Spicer Group for LID modeling of the CSO Basin in the amount of \$1,251.00, and Invoice #14798 to Roberts, Boehler, and Fisher for June services in the amount of \$200.00.
- B. Mr. Malzahn reported that, as of the end of July, the Money Market account has a balance of \$32,294.02. The checking account has a balance, as of the end of July, of \$82,411.93. The third quarter invoices have gone out and all members have paid. The third quarter invoices were reduced by 50%.
- C. Mr. Malzahn presented Invoice #14961 from Roberts, Boehler, & Fisher for \$550.00 for monthly services including preparation of quarterly financial statements.

A motion was made by Mr. Malzahn to approve Invoice #14961 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #158395 from Spicer Group for \$3,390.75 for LID modeling services.

A motion was made by Mr. Malzahn to approve Invoice #158395 for \$3,390.75 from Spicer Group, and supported by Mr. Burger. MOTION PASSED.

- E. Mr. Malzahn presented Invoice #158396 from Spicer Group for \$4,093.75 for general NPDES services.

A motion was made by Mr. Malzahn to approve Invoice #158396 for \$4,093.75 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.

VII. OLD BUSINESS:

- A. Update on Certificates of Coverage Issuance

Mr. Beaubien reported that the Certificates of Coverage are in for most of the members. He has been reviewing them as they come in. The Road Commission's certificate is still outstanding. A list of milestone dates was included in the meeting handout.

- B. SWPPI Revisions

Mr. Beaubien reported that the drafts of the SWPPIs are complete. No further revisions will be made until MDEQ releases the guidance document.

- C. Public Education 2009

Mr. Beaubien reported that the tabletop display is now available for use. The Authority was represented at the Saginaw County Fair as part of the Road Commissions booth and the Eat Fish, Eat Right event in Morley Plaza. Brochures and other informational handouts were available to the public. Mr. Beaubien reminded the members that the tabletop display is available to them for local events.

VIII. NEW BUSINESS:

A. Updates from MDEQ Implementation Committee

Mr. Beaubien reported that Keith Noble is on a work committee that is overseeing the audit process. It will be 15-16 months before the audit process is implemented. Some communities have volunteered for audits as a form of practice. Mr. Beaubien reported that the progress reports are being designed by a committee on which he sits. The new design for progress reports will set up guidelines and streamline the process. Meetings are occurring once a month. Next meeting will be held on September 14th.

B. Grant Applications and Research

Mr. Beaubien reported that this fall more CMI grants are available. Also, there is money being used to improve Areas of Concern on the Great Lakes (which includes the Saginaw Bay). The money available amounts to \$475 million a year for the next 5 years. Grants for Areas of Concern will be announced over the next year and the Authority will pursue those appropriate.

C. Annual Budget – 2010 Preliminary Ideas

Mr. Malzahn reported that he and Mr. Beaubien will meet within the next month to review the required and voluntary activities and how they will be factored into the budget for 2010. A recommendation will be made to the Executive Board at the September meeting and to the General Board in October.

D. Other

Mr. Beaubien reminded that members that Spicer is hosting a Fish Fry at the office. Proceeds benefit Spicer's Relay for Life campaign.

E. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

Mr. Ruth moved, and Mr. Sika supported to adjourn this meeting of the SASWA General Board at 2:33 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary