



**GENERAL BOARD MEETING MINUTES
OCTOBER 21, 2009 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Ken Cichosz, *Swan Valley Schools*; Jim Koski, *Saginaw County*; Jason Casteel, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; Dan Sika, *Thomas Township*; Mike Burger, *Kochville Township*; Ed Mahaney, *Tittabawassee Township*; Warren Davis, *City of Zilwaukee*; Russell Beaubien and Katie Murphy, *Spicer Group*.

EXCUSED: Sonny Grunwell, *Saginaw Charter Township*

ABSENT: *Buena Vista Charter Township; Saginaw Intermediate School District; Bridgeport Spaulding Community Schools; Saginaw County Road Commission; Saginaw Township Community Schools; Saginaw County Board of Commissioners*

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:02 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF AUGUST 19th MEETING MINUTES:**

Mr. Sika moved to approve the August 19th meeting minutes. Mr. Malzahn supported the motion, MOTION CARRIED.

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that, as of the end of September, the Money Market account has a balance of \$22,740.08. The checking account has a balance, as of the end of September, of \$73,990.47.

B. Mr. Malzahn presented Invoice #15239 from Roberts, Boehler, & Fisher for \$200.00 for monthly services.

A motion was made by Mr. Malzahn to approve Invoice #15239 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.

C. Mr. Malzahn presented Invoice #158946 from Spicer Group for \$3,061.25 for LID modeling services.

A motion was made by Mr. Malzahn to approve Invoice #158946 for \$3,061.25 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #158945 from Spicer Group for \$5,337.75 for general services in September.

A motion was made by Mr. Malzahn to approve Invoice #158945 for \$5,337.75 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

- E. Mr. Malzahn presented Invoice #3318 from the Saginaw Area GIS Authority (SAGA) for \$3,000.00 for the annual membership fee for 2010. Mr. Malzahn reported that he spoke with the Executive Board about this invoice. Currently, all municipal members of the Authority are also members of SAGA. Mr. Malzahn presented the question to the SAGA Executive Committee of whether or not it was necessary for the Authority to have a membership. The SAGA Executive Committee agreed that it was not necessary.

A motion was made by Mr. Malzahn to deny Invoice #3318 for \$3,000.00 from SAGA, and supported by Mr. Mahaney. MOTION PASSED.

VI. CORRESPONDENCE:

- A. Mr. Malzahn reported that the Authority has received the executed contract for the CMICWF grant.
- B. Mr. Beaubien reported that he received a resolution from Birch Run Township appointing new trustees for their associate membership. Mr. Beaubien also reported that he is waiting on a resolution from Buena Vista Township appointing new trustees.
- C. Mr. Koski reported that he attended a conference in Milwaukee in regard to funding for the Great Lakes Areas of Concern. He also advised the board of a grant that Saginaw and Bay Counties are applying for through the Army Corps of Engineers to create and administer a remedial action plan for the Saginaw Bay as an area of concern.

VII. OLD BUSINESS:

- A. Update on Certificates of Coverage Issuance

Mr. Beaubien reported that the Certificates of Coverage are in for all members.

- B. Update on MDEQ Implementation Committee

Mr. Beaubien reported that the Committee met on October 19th. The MDEQ is being audited by the Environmental Protection Agency. The MDEQ is now using more federal documents to determine required and recommended activities. New guidelines are being produced for the permit activities. Further revisions to the SWPPI will be postponed until the final guidelines are released.

- C. Other

Mr. Malzahn reported that the fourth quarter invoices have been sent out to the members. Invoices read "\$0.00 due."

VIII. NEW BUSINESS:

A. SAGA Membership

The SAGA membership was discussed under the Treasurer's Report.

B. Reminder for Trustee Reappointments

Mr. Beaubien reported that trustee reappointments are due for the Road Commission and Carrollton Township. Mr. Beaubien will e-mail the resolutions and oath of office to the members.

C. Grants

Mr. Beaubien reported that he is helping the Friends of the Cass River write portions of a grant, which will satisfy the requirements for the rewrite of the Lower Cass River watershed management plan.

D. Annual Budget – 2010 Draft & Apportionment

Mr. Malzahn reported that after talking with Mr. Beaubien and Mr. Grunwell about the permit requirements, they were able to generate a budget that would allow the Authority to meet the requirements to the maximum extent practicable while still reducing apportionments and overall budget significantly. The proposed 2010 Budget and Apportionment were made available to the membership. The 2009 Apportionment was also available for comparison. Once the 2010 Budget is approved by the General Board, the members must take to their governing bodies the budget to be received and filed and the resolution to be approved and returned to the Authority.

A motion was made by Mr. Malzahn to approve the 2010 Budget, and supported by Mr. Tutsock. MOTION PASSED.

E. Public Education

Mr. Beaubien reported that he attended a seminar by Next Media. He is working on a cooperative year-long radio campaign between SASWA and BASWA. Grant money may be available for Public Education and this campaign should qualify. Mr. Beaubien requested permission to apply for Public Education grants to fund the radio campaign.

A motion was made by Mr. Malzahn to authorize Mr. Beaubien to apply for Public Education grants, and supported by Mr. Tutsock. MOTION PASSED.

F. Other

None

G. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership. Mr. Malzahn noted that 2009 statistics are not included in the handout. Spicer Group's IT department will look into the issue.

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Tutsock supported to adjourn this meeting of the SASWA General Board at 2:41 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary