



**GENERAL BOARD MEETING MINUTES
APRIL 21, 2010 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Sonny Grunwell, *Saginaw Charter Township*; Matt Rappley, *Saginaw County*; Jason Casteel, *City of Saginaw*; John Premo, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; Warren Davis, *City of Zilwaukee*; Brian Wendling, *Saginaw County Road Commission*; Carl Ruth, *Saginaw County Board of Commissioners*; Russell Beaubien and Katie Murphy, *Spicer Group*.

EXCUSED: Jim Koski, *Saginaw County*

ABSENT: *Buena Vista Charter Township; Saginaw Intermediate School District; Bridgeport Spaulding Community Schools; Saginaw Township Community Schools; Tittabawassee Township; Kochville Township; Thomas Township; Swan Valley Schools;*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:04 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was not present. No motions will be made due to the lack of quorum.

III. **PUBLIC COMMENTS:**

A. None

IV. **TREASURER'S REPORT:**

A. Mr. Malzahn introduced Ken Berthiaume, the Authority's auditor. Copies of the 2009 Audit Report were made available to the members. Mr. Berthiaume reported that he issued unqualified opinions on the financial statements. At the end of the year, the Authority's cash balance was \$73,000.00. The net income for 2009 was \$23,000.00. Revenues were approximately \$119,000.00. Operating expenses were approximately \$95,000.00. There were no issues during the audit. All information necessary was made available.

Mr. Malzahn asked whether or not it was mandatory for the auditor to present the findings to the members beyond a written statement. Mr. Berthiaume answered that it was not required.

B. Mr. Malzahn reported that the second quarter invoices were sent out.

C. Mr. Malzahn reported that, as of the end of March, the Money Market account has a balance of \$14,804.38. The checking account has a balance, as of the end of March, of \$51,350.58.

D. Mr. Malzahn presented Invoice #160116 from Spicer Group for \$734.50 for services related to the Illicit Disconnect grant.

- E. Mr. Malzahn presented Invoice #160119 from Spicer Group for \$190.74 for LID modeling services.
- F. Mr. Malzahn presented Invoice #160115 from Spicer Group for \$4,119.00 for general services in March.
- G. Mr. Malzahn presented Invoice #20917 from Smith Bovill for \$662.50 for recommendation for response to class action suit.
- H. Mr. Malzahn presented Invoice #17117 from Roberts, Boehler, & Fisher for \$200.00 for monthly services.
- I. Mr. Malzahn reported that invoices will be presented and approved via e-mail.

V. CORRESPONDENCE:

- A. DNRE – Finalizing IDEP grant report

Mr. Beaubien reported that he has received comments from Thad Cleary of the MDNRE.

Mr. Malzahn reported that the Authority has received the fourth quarter 2009 Illicit Disconnect reimbursement.

- B. Other

None

VI. OLD BUSINESS:

- A. Grant Status Updates
 - 1. Update on Illicit Disconnect Grant

Mr. Beaubien reported that he is currently working in the Bridgeport area on the county drains. There is one drainage district in Thomas Township yet to complete.

- 2. Stream Cleanup Grant

Mr. Beaubien reported that there has been no information on the award of the grant. The cost this year is \$322. The cost is approximately half of last year's cost due to leftover budget and equipment.

- 3. Education Grant

Mr. Beaubien reported that there has been no information on the award of the grant.

- B. Class Action Suit

Mr. Beaubien reported that there are no updates on the class action suit.

- C. Training/certification session for Industrial Storm Water Operators

Mr. Beaubien reported that Keith Noble is available the 3rd, 4th and 5th of May to run another training session. Mr. Beaubien will e-mail the members to see if there is any interest.

VII. NEW BUSINESS:

A. Report on April 14th Guidance Document Workshop in Monitor Township

Mr. Beaubien reported that there were eight attendees. Mr. Malzahn reported that there was some dispute over whose responsibility it is to enforce Operation and Maintenance Plans. The MDNRE claims that it is the responsibility of the drain commissioners. Mr. Beaubien added that the MDNRE is looking for steps toward compliance.

B. SWPPP generic has been developed, will start meeting with members to determine if it is applicable to their sites.

The SWPPP template was made available to the members. Mr. Beaubien reported that he will meet with Keith Noble to review the generic SWPPP. Mr. Malzahn reported that it might be more efficient for Mr. Noble to attend an Authority meeting and discuss his expectations.

C. Post Construction Controls (SWMP) generics are complete, need to know whether townships are going to go this route.

Mr. Beaubien reported that customization for individuals takes less time than initially anticipated. The assembly of individual Post Construction Controls is covered under the Authority's budget. Mr. Malzahn suggested that the topic be discussed with the all members.

D. Other

None

E. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

Respectfully submitted,

John Malzahn, Treasurer