



**GENERAL BOARD MEETING MINUTES
JUNE 16, 2010 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: John Malzahn, *Bridgeport Charter Township*; Sonny Grunwell, *Saginaw Charter Township*; Mark Pilkington, *Carrollton Township*; Jeff Ladd, *Bridgeport Spaulding Community Schools*; Jim Koski, *Saginaw County*; Jason Casteel, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; Dan Sika, *Thomas Township*; Bob Weise, *Thomas Township*; Ed Mahaney, *Tittabawassee Township*; Warren Davis, *City of Zilwaukee*; Russell Beaubien and Katie Murphy, *Spicer Group*.

GUESTS: Keith Noble; *MDNRE*

ABSENT: *Buena Vista Charter Township; Kochville Township; Saginaw Intermediate School District; Saginaw County Road Commission; Saginaw Township Community Schools; Saginaw County Board of Commissioners; Swan Valley Schools*

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:01 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF December 16th and April 21st MEETING MINUTES:**

Mr. Sika moved to approve the December 16th and April 21st meeting minutes. Mr. Grunwell supported the motion, MOTION CARRIED.

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that, as of the end of May, the Money Market account has a balance of \$14,617.84. The checking account has a balance, as of the end of May, of \$48,883.88.

B. Mr. Malzahn reported that all second quarter invoices have gone out and all but one have been paid.

C. Mr. Malzahn reported that the Authority received the first quarter reimbursement for the Illicit Discharge Elimination grant from the MDNRE for 2010 in the amount of \$2,502.50.

D. Mr. Malzahn presented Invoice #17514 from Roberts, Boehler, & Fisher for \$200.00 for monthly services.

A motion was made by Mr. Grunwell to approve Invoice #17514 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.

- E. Mr. Malzahn presented Invoice #160495 from Spicer Group for \$3,466.25 for NPDES services, including Administration and Public Education.

A motion was made by Mr. Sika to approve Invoice #160495 for \$3,466.25 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.

- F. Mr. Malzahn presented Invoice #160494 from Spicer Group for \$1,980.50 for Illicit Disconnect grant in May.

A motion was made by Mr. Grunwell to approve Invoice #160494 for \$1,980.50 from Spicer Group, and supported by Mr. Malzahn. MOTION PASSED.

VI. CORRESPONDENCE:

- A. DNRE – Finalizing IDEP grant report

Mr. Beaubien reported that he is finalizing the digital data to send to the MDNRE.

- B. Other

Mr. Beaubien reported that the Cass River Stream Cleanup grant has been awarded and the Authority's contribution is to be just over \$300 as opposed to the \$600 that was budgeted.

Mr. Noble reported that the MDNRE has begun audits in southeast Michigan for facilities that did not get a new permit. The audits will not be a surprise and will not be completed for everyone.

VII. OLD BUSINESS:

- A. Grant Status Updates
1. Stream cleanup grant – discussed under Correspondence
 2. Education grant

Mr. Beaubien reported that he has not heard anything thus far.

- B. Class Action Suit

Mr. Beaubien reported that there are no updates on the class action suit.

- C. Training/Certification for Industrial Storm Water Operators

Mr. Beaubien reported that he is working on setting up another training session (3-4 hours) for municipal staff. The session will be held in the winter for permanent employees and in April for seasonal employees. Contractors' training requirements is covered in the contract language.

D. SWPPP Generic Template

Mr. Beaubien provided a copy of the SWPPP template to the membership. He reported that he will spend 45-60 minutes per site visit and approximately 4 hours to compile each SWPPP.

VIII. NEW BUSINESS:

A. Post Construction Controls (SWMP)

Mr. Beaubien reported that he will be using Saginaw Charter Township's Post Construction Controls as a guideline. The deadline to submit is at the end of 2010. He will prepare a proposal for the members to compile Post Construction Controls for those necessary.

B. Other

Mr. Malzahn reported that he was informed on a Tuesday of a spill in Bridgeport Charter Township that occurred on the previous Thursday prior to a significant rain event. The MDNRE investigated but was unable to determine the source due the lack of a useable sample.

Mr. Koski reported that the County has come across an issue of landowners disposing of lawn clippings in the drains. He would like to make brochures and other educational materials available to the landowners to deter this activity.

C. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Sika supported to adjourn this meeting of the SASWA General Board at 2:53 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary