



**GENERAL BOARD MEETING MINUTES
AUGUST 18, 2010 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jeff Ladd, *Bridgeport Spaulding Community Schools*; Jim Koski, *Saginaw County*; Jason Casteel, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; Steve Stanuszek, *Buena Vista Charter Township*; Mike Burger, *Kochville Township*; Kelly Quimper, *Saginaw Intermediate School District*; Carl Ruth, *Saginaw County Board of Commissioners*; Rick Kennemer, *Swan Valley Schools*; Russell Beaubien and Katie Murphy, *Spicer Group*.

EXCUSED: Sonny Grunwell; *Saginaw Charter Township*; Dan Sika; *Thomas Township*

GUEST: Chris Snyder; *Saginaw Charter Township*

ABSENT: *Saginaw County Road Commission*; *Saginaw Township Community Schools*; *Tittabawassee Township*; *City of Zilwaukee*

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:01 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF JUNE 16th MEETING MINUTES:**

Mr. Malzahn moved to approve the June 16th meeting minutes. Mr. Tutsock supported the motion, MOTION CARRIED.

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that all third quarter payments have been received except for one.

B. Mr. Malzahn reported that, as of the end of July, the Money Market account has a balance of \$14,622.38. The checking account has a balance, as of the end of May, of \$52,713.56.

C. Mr. Malzahn presented Invoice #160967 from Spicer Group for \$11,379.75 for NPDES services, including Administration, Public Education and Pollution Prevention/Good Housekeeping.

A motion was made by Mr. Ruth to approve Invoice #160967 for \$11,379.75 from Spicer Group, and supported by Mr. Ladd. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #17870 from Roberts, Boehler, & Fisher for \$550.00 for monthly services and compilation of quarterly financial statements.

A motion was made by Mr. Malzahn to approve Invoice #17870 for \$550.00 from Roberts, Boehler, & Fisher, and supported by Mr. Ruth. MOTION PASSED.

VI. CORRESPONDENCE:

- A. Cass River Clean Up

Mr. Beaubien reported that he received an e-mail from the Frankenmuth Parks and Recreation Department on behalf of the Cass River Greenway Committee thanking the Authority for its sponsorship in this year's event. Two canoe loads of debris were removed from just one of the locations. Overall, a substantial amount of garbage was removed from the river along a 3-mile stretch. T-shirts were given to the volunteers. The Authority received recognition on the T-shirts again this year.

VII. OLD BUSINESS:

- A. SWPPI, SWPPP & PCC

Mr. Beaubien reported that he discussed the submittals with Mr. Noble of the MDNRE. Mr. Noble said that the PEP and IDEP can be submitted separately and the members will not have to do any further documentation for those. The documentation system will track Pollution Prevention/Good Housekeeping activities and some of the Post Construction Controls. The system will be back on line shortly. All submittals were in by the August 1st deadline.

- B. Cass River Clean Up

Discussed under Correspondence.

- C. Class Action Suit

Mr. Beaubien reported that there are no updates on the class action suit but that he has obtained contact information for the MDNRE's legal consul.

- D. Training/Certification for Industrial Storm Water Operators

Mr. Beaubien reported that training sessions will be scheduled in January and May (to include seasonal employees). Department of Agriculture pesticide application training also meets the permit requirement.

- E. SWPPI Documentation System

Mr. Beaubien reported that the system will be active by the end of September and will record all PEP and IDEP activities. He will help with documentation samples.

VIII. NEW BUSINESS:

A. SWPPP Review with SASWA Members

Copies of the SWPPPs were made available to the members. Mr. Beaubien asked that the members review their documents to make sure that the contact information and significant materials inventory are correct. Any changes should be e-mailed to him to update the original document. Members should sign and date the document to officially activate it.

B. Post Construction Controls (SWMP)

Mr. Beaubien reported that the draft of the generic document is complete. It needs to be determined whether to use the 25-year storm criteria or stick with the 10-year storm. This document will assist with CRS reviews for floodplain insurance. Members also need to consider storing and releasing First Flush and Bank Full Events.

C. Other

None.

D. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Ruth supported to adjourn this meeting of the SASWA General Board at 2:59 p.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer