



**GENERAL BOARD MEETING MINUTES
OCTOBER 20, 2010 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: Sonny Grunwell, *Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jeff Ladd, *Bridgeport Spaulding Community Schools*; Matt Rappley, *Saginaw County*; John Premo, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; Wallace Butler, *Buena Vista Charter Township*; Mike Burger, *Kochville Township*; Diane Davis, *Saginaw Township Community Schools*; Mike Underwood, *Tittabawassee Township*; Dan Sika, *Thomas Township*; Carl Ruth, *Saginaw County Board of Commissioners*; Troy Clinton, *Swan Valley Schools*; Warren Davis, *City of Zilwaukee*; Russell Beaubien and Katie Murphy, *Spicer Group*.

EXCUSED: Brian Wendling; *Saginaw County Road Commission*

GUEST: Andy Richardson, *City of Saginaw*; Bob Weise, *Thomas Township*

ABSENT: *Saginaw Intermediate School District*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:03 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF AUGUST 18th MEETING MINUTES:**

Mr. Malzahn moved to approve the August 18th meeting minutes. Mr. Sika supported the motion, MOTION CARRIED.

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that, as of the end of July, the Money Market account has a balance of \$14,626.85. The checking account has a balance, as of the end of September, of \$50,628.56.

B. Mr. Malzahn reported that fourth quarter invoices have gone out and payments are coming in.

C. Mr. Malzahn presented Invoice #18025 from Roberts, Boehler, & Fisher for \$200.00 for monthly services.

A motion was made by Mr. Sika to approve Invoice #18025 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Rappley. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #161331 from Spicer Group for \$254.00 for general services related to the Illicit Disconnect Grant.

A motion was made by Mr. Malzahn to approve Invoice #161331 for \$254.00 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

- E. Mr. Malzahn presented Invoice #161373 from Spicer Group for \$8,702.00 for NPDES services, including General Administration and Pollution Prevention/Good Housekeeping.

A motion was made by Mr. Underwood to approve Invoice #161373 for \$8,702.00 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

VI. CORRESPONDENCE:

Mr. Beaubien reported that a letter is going out today to the DNRE stating that the Authority has completed all tasks associated with the Illicit Discharge Elimination Grant. The letter should result in the release of the Authority's 2008 fourth quarter reimbursement.

VII. OLD BUSINESS:

- A. SWPPP

Mr. Beaubien reported that the members have their SWPPP documents. As they have been submitted to the State, they should be implemented as soon as possible. Any member wishing for an electronic version of the document should e-mail Mr. Beaubien. The DNRE will be auditing two entities in Saginaw County. However, the auditing documents are not yet finalized.

- B. Cass River Cleanup

Mr. Beaubien reported that the event was successful; his group filled two canoes with debris in a one mile stretch. The Cass River Greenway Committee will be submitting an application for the grant again next year to clean up a two-mile river section south of the Dixie Bridge.

- C. Class Action Suit – No updates

- D. Training/Certification for Industrial Storm Water Operators

Mr. Beaubien reported that there are four dates in January and four dates in May available for training sessions. Each session will be four hours, 8:00 a.m. to 12:00 p.m. More dates can be added if necessary.

- E. Other

None.

VIII. NEW BUSINESS:

A. Reminder for Trustee Reappointments – Terms Expiring 12/31/2010

Mr. Beaubien reported that terms for Saginaw County, Kochville Township and Thomas Township will expire at the end of the year. Copies of the Resolutions and the Oath of Office are available and can also be e-mailed.

B. Annual Budget & Apportionment Preparations for 2011

Mr. Malzahn reported that he and Mr. Beaubien met to review the requirements of the permit. Mr. Grunwell met with them later to review the requirements again. Based on these meetings, a draft apportionment and budget were created. The proposed budget is \$15,000.00 less than last year's. The total proposed budget for 2011 is \$104,500.00 and there will be approximately \$41,000.00 carried over from 2010. The proposed apportionment percentages have not changed from those approved for 2010 and are based area of land contained in the regulated urban area.

Mr. Underwood moved, and Mr. Pilkington supported to adopt the proposed 2011 Budget. MOTION CARRIED.

Mr. Malzahn moved, and Mr. Rappley supported to adopt the proposed 2011 Apportionment. MOTION CARRIED.

Mr. Malzahn reported that copies of the Apportionment Resolution are available to the members. The Resolutions need to be presented to and accepted by each member's governing board. Mr. Beaubien will e-mail the Apportionment Resolution to the members as well.

C. Public Education Opportunity for 2011

Mr. Beaubien reported that the Bay Area Storm Water Authority (BASWA) was awarded a grant and would like to team with SASWA for a radio campaign similar to the "Bit for the Bay" campaign. This campaign would focus on phosphorus elimination. BASWA has asked the Authority for \$3,500.00 to supplement the grant money to fund the one year campaign. Mr. Beaubien commented that the scripts for the campaign are complete and there will not be much preparation involved. Mr. Malzahn reported that this opportunity was considered in compiling the draft budget.

Mr. Malzahn moved, and Mr. Underwood supported to assist BASWA with radio campaign in the amount of \$3,500.00. MOTION CARRIED.

D. Other

None.

E. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Sika supported to adjourn this meeting of the SASWA General Board at 2:32 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary