



**GENERAL BOARD MEETING MINUTES  
DECEMBER 15, 2010 – 2:00 P.M.  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

**PRESENT:** John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jason Casteel, *City of Saginaw*; John Premo, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; Dan Sika, *Thomas Township*; Mike Burger, *Kochville Township*; Ed Mahaney, *Tittabawassee Township*; Warren Davis, *City of Zilwaukee*; Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Saginaw Charter Township*; Carl Ruth, *Saginaw County Board of Commissioners*; Troy Linton, *Swan Valley Schools*; Wallace Butler, *Buena Vista Charter Township*; Russell Beaubien and Katie Murphy, *Spicer Group*.

**GUESTS:** Keith Noble, *MDNRE*

**EXCUSED:** Jim Koski, *Saginaw County*

**ABSENT:** *Bridgeport Spaulding Community Schools; Saginaw County Road Commission; Saginaw Intermediate School District; Saginaw Township Schools*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:05 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF OCTOBER 20<sup>th</sup> MEETING MINUTES:**

*Mr. Malzahn moved to approve the October 20<sup>th</sup> meeting minutes. Mr. Sika supported the motion, MOTION CARRIED.*

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that, as of the end of November, the Money Market account has a balance of \$14,631.25. The checking account has a balance, as of the end of November, of \$57,730.57.

B. Mr. Malzahn reported that all of the fourth quarter payments have been received.

C. Mr. Malzahn reported that the Authority received its 2008 fourth quarter reimbursement from the MDNRE for the IDEP grant.

D. Mr. Malzahn presented Invoice #18375 from Roberts, Boehler, & Fisher for \$200.00 for monthly services in November.

*A motion was made by Mr. Grunwell to approve Invoice #18375 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.*

- E. Mr. Malzahn presented Invoice #161770 from Spicer Group for \$6,265.75 for November general services.

*A motion was made by Mr. Malzahn to approve Invoice #161770 for \$6,265.75 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.*

- F. Mr. Malzahn presented Invoice #161771 from Spicer Group for \$2,300.00 for Illicit Disconnect Grant services.

*A motion was made by Mr. Sika to approve Invoice #161771 for \$2,300.00 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.*

VI. CORRESPONDENCE:

- A. Mr. Malzahn reported that he received a letter regarding the class action suit. The letter will be discussed under Old Business.
- B. Mr. Malzahn reported that he received a few Christmas cards.

VII. OLD BUSINESS:

- A. Review and Acceptance of Apportionment Resolutions - 2011

Mr. Beaubien reported that most of the resolutions have been approved and turned in. The two-thirds requirement has been met.

*A motion was made by Mr. Malzahn based on the two-thirds majority requirement, to approve the 2011 budget, and supported by Mr. Pilkington. MOTION PASSED.*

- B. Grant Applications, To-Date

Mr. Beaubien reported that work will begin soon to update the Watershed Management Plan for the Cass River. Mr. Beaubien is continuing to review grant opportunities as they become available.

- C. Class Action Suit – Update

Mr. Beaubien reported that a timeline of the events of the permit and class action suit has been included in the meeting packet. Mr. Noble reported that the Authority members will still operate under their current permits. However, if any new documents are submitted or revisions are made to current documents, they will have to meet the requirements of the 2003 permit. Mr. Noble also reported that the 2003 permit required annual reports. The Authority will not be held in noncompliance for past annual reports. The MDNRE will determine how to transition the reporting requirements. The MDNRE will hold a meeting in Lansing on Monday, December 20<sup>th</sup>, to discuss the implications.

- D. SASWA Spill Contact List Updated (Handout)

Mr. Beaubien reported that the Contact List is not included in the meeting packet. He will e-mail the list to the members and make any updates necessary. Mr. Malzahn asked that the Authority also notify of any changes in who receives the billing information. Mr. Beaubien recommended that the Authority move forward with the Storm Water Operator training.

## E. Other

None.

## VIII. NEW BUSINESS:

## A. Election of Officers

1. Mr. Grunwell removed himself from the acting chair position, and Mr. Malzahn presided over the meeting for the election of Chairperson. Mr. Malzahn noted that Mr. Koski had stated that he plans to retire in 2011 and would not accept a nomination for the Chair position. *Mr. Tutsock nominated Sonny Grunwell as Chairperson; Mr. Mahaney seconded. After a call for any other nominations, Mr. Malzahn moved that the nominations be closed and a unanimous ballot be cast for Mr. Grunwell. Mr. Sika supported. MOTION PASSED.*
2. Mr. Grunwell resumed chairing the meeting and asked for nominations for Vice Chairperson. *Mr. Malzahn nominated John Premo as Vice Chairperson. After a call for any other nominations, Mr. Malzahn moved that the nominations be closed and a unanimous ballot be cast for Mr. Premo. Mr. Tutsock supported. MOTION PASSED.*
3. Mr. Grunwell asked for nominations for Secretary. *Mr. Malzahn nominated Dan Sika as Secretary. After a call for any other nominations, Mr. Malzahn moved that the nominations be closed and a unanimous ballot be cast for Mr. Sika. Mr. Ruth supported. MOTION PASSED.*
4. Mr. Grunwell asked for nominations for Treasurer. *Mr. Malzahn nominated Mike Burger as Treasurer. Mr. Burger respectfully declined. Mr. Burger nominated John Malzahn as Treasurer. After a call for any other nominations, Mr. Grunwell moved that the nominations be closed and a unanimous ballot be cast for Mr. Malzahn. Mr. Tutsock supported. MOTION PASSED.*
5. Mr. Grunwell called for nominations for the Executive Board. *After no nominations were received, Mr. Malzahn made a motion to reseat the current Executive Board. Mr. Sika supported. MOTION PASSED.*

## B. Set Meeting Times, Places, and Dates for General &amp; Executive Committee.

The Executive Board recommended the following schedule for the 2011 meetings:

The Executive Board Meetings will be held the third Wednesday, every other month, starting Wednesday, January 19, 2011.

The General Membership Meetings will be held on the third Wednesday, every other month, starting Wednesday, February 16, 2011.

The Executive Board can call an extra meeting, if necessary.

*A motion was made by Mr. Malzahn to adopt the proposed schedule for the Executive Board and General Board meetings. Mr. Premo supported the motion. MOTION PASSED.*

C. Selection of Consultants

1. Auditor – Ken Berthiaume
2. Accountant – Roberts, Boehler & Fisher
3. Legal – David Meyer of Smith Bovill
4. Technical Consultant – Spicer Group
5. Insurance Agent – Bamberger Insurance Agency

*A group motion was made by Mr. Malzahn to retain all current consultants. Mr. Premo supported the motion. MOTION PASSED.*

D. Terms of Office Expiring at the end of 2011 - FYI

Bridgeport Charter Township  
City of Saginaw  
Tittabawassee Township

F. Other

Mr. Beaubien presented to the Members gifts to Mr. Koski on behalf of the Authority for his service to the organization, including a Proclamation of Appreciation. Due to Mr. Koski's absence, the gifts will be delivered at a later date.

Mr. Grunwell read the following Proclamation for the minutes.

**WHEREAS**, James A. Koski provided leadership during the formation of the Saginaw Clean Water Alliance in 2002 to meet requirements of the federal Clean Water Act, and

**WHEREAS**, James A. Koski was elected to the position of chairman to the Saginaw Area Storm Water Authority in 2003 and has served in this position for seven years, and

**WHEREAS**, during his years on the Saginaw Area Storm Water Authority Board, he has participated in educating local municipal boards, county commissioners, and education leaders, and

**WHEREAS**, during his years on the Saginaw Area Storm Water Authority Board, he has engaged in many activities associated with assuring clean storm water in Saginaw County, and

**WHEREAS**, he has served as a valuable ambassador of the Saginaw Area Storm Water Authority, demonstrating loyalty and pride in representing the Saginaw Area Storm Water Authority, and

**NOW, THEREFORE, BE IT RESOLVED**, that the General Membership of the Saginaw Area Storm Water Authority expresses its sincere appreciation to James A. Koski for his leadership, participation and efforts on behalf of the Authority.

*A motion was made by Mr. Malzahn to include the Proclamation of Appreciation in the meeting records. Mr. Ruth supported. MOTION PASSED.*

G. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Tutsock supported to adjourn this meeting of the SASWA General Board at 2:41 p.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary