



**GENERAL BOARD MEETING MINUTES
APRIL 20, 2011 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: Sonny Grunwell, *Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Ken Hyde, *Carrollton Public Schools*; Jason Casteel, *City of Saginaw*; Wallace Butler, *Buena Vista Charter Township*; Mike Burger, *Kochville Township*; Ed Mahaney, *Tittabawassee Township*; Dan Sika, *Thomas Township*; Carl Ruth, *Saginaw County Board of Commissioners*; Troy Linton, *Swan Valley Schools*; Warren Davis, *City of Zilwaukee*; Russell Beaubien and Katie Murphy, *Spicer Group*.

ABSENT: *Saginaw County*; *Saginaw Valley State University*; *Saginaw Intermediate School District*; *Saginaw County Road Commission*; *Bridgeport Spaulding Community Schools*; *Saginaw Township Community Schools*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:01 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF FEBRUARY 16th MEETING MINUTES:**

Mr. Malzahn moved to approve the February 16th meeting minutes. Mr. Pilkington supported the motion, MOTION CARRIED.

V. **TREASURER'S REPORT:**

A. Mr. Malzahn reported that, as of the end of March, the Money Market account has a balance of \$14,639.99. The checking account has a balance, as of the end of March, of \$37,300.15.

B. Mr. Malzahn presented Invoice #19955 from Roberts, Boehler, & Fisher for \$200.00 for monthly services through March.

A motion was made by Mr. Sika to approve Invoice #19955 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Pilkington. MOTION PASSED.

C. Mr. Malzahn presented Invoice #162966 from Spicer Group for \$6,756.00 for general services.

A motion was made by Mr. Malzahn to approve Invoice #162966 for \$6,756.00 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #162895 from Spicer Group for \$1,059.25 for general services related to the Illicit Disconnect Grant.

A motion was made by Mr. Sika to approve Invoice #162895 for \$1,059.25 from Spicer Group, and supported by Mr. Malzahn. MOTION PASSED.

- E. Mr. Malzahn reported that the Authority will be submitting the final report for the Illicit Disconnect Grant, concluding that project.
- F. Mr. Malzahn reported that the 2010 audit has been completed and the Authority received an unqualified rating. The report contains a statement on the comparative funding and spending for the last three years, which have decreased. The decrease is due to an effort to minimize costs due to economic hardships and to reduce activities to meet the “maximum extent practicable” requirement.

VI. CORRESPONDENCE:

- A. Letter from MDEQ on 2/17/2011

Mr. Beaubien reported that the MDEQ has sent a letter to the members stating that permittees should continue with activities that meet the requirements of documents that have been submitted. Any new submittals must meet the requirements of the 2003 permit.

VII. OLD BUSINESS:

- A. Meeting of December 20, 2010, in Lansing

Mr. Beaubien reported that the information from the December 20th meeting was covered at the previous General Board Meeting. A summary of the discussions from the meeting was distributed to the Members. The MDEQ will be using the 2008 permit as a template when creating the new permit.

- B. Training Dates for Staff - Vegetation management for summer staff, other training

Mr. Beaubien reported that Mr. Noble of the MDEQ asked the Authority to reinstate the 3-hour training for municipal employees. Dates will be set for fulltime staff for fall/winter 2011. Seasonal employees will receive an abbreviated training during orientation.

- C. Permit Requirements for 2011

The permit requirements will be covered under New Business.

- D. Great Lakes Innovative Stewardship through Education Network (GLISTEN)

Mr. Beaubien reported that he is working with SVSU to utilize students through the GLISTEN grant for the IDEP program.

- E. Other

None.

VIII. NEW BUSINESS:

A. Audit of Saginaw Charter Twp – Results & Comments

Mr. Beaubien reported that the audit of Saginaw Charter Township has been completed. A summary was provided for the members. The two parts of the audit involve reviewing documentation and an on-site inspection. The audit is based on the Watershed Management Plan, Public Participation Plan, Public Education Plan, Illicit Discharge Elimination Plan, Storm Water Pollution Prevention Initiative, Post Construction Controls, and Pollution Prevention/Good Housekeeping activities. All members will be audited in the future and will be notified beforehand. The Saginaw County Road Commission and Swan Valley School District are the next members to be audited. To meet the MDEQ requirements in 2011, training will continue for Storm Water Operators and storm water control systems detention basins will be documented on maps. Also, clean out of catchbasins and disposal of material should be documented. Fertilizer, fuels, and deicing materials must be properly stored.

B. Meeting in Lansing March 21, 2011 - Report

Mr. Beaubien reported that the first meeting to discuss the new permit was held in Lansing on March 21st. At the meeting, it was agreed that the EPA is becoming too demanding and the State will not be complying with all of the EPA's suggestions.

C. Golf Outing

Mr. Grunwell reported that he is looking for interest in a possible SASWA golf outing. He will be sending out information to the membership in the near future.

D. Cass River WMP - Moving forward

Mr. Beaubien reported that Spicer Group is handling the municipal storm water impacts aspect of the watershed management plan. The stakeholders are waiting to hear if the annual cleanup will receive grant funds this year. The target area is the west side of the Dixie Road Bridge to the railroad.

E. Other

Mr. Malzahn reported that this will be his last General Board meeting as he is retiring effective June 11th. Anyone interested in becoming the Treasurer should contact Mr. Grunwell.

F. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Sika supported to adjourn this meeting of the SASWA General Board at 3:13 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary