



**GENERAL BOARD MEETING MINUTES**  
**JUNE 15, 2011 – 2:00 P.M.**  
**SPICER GROUP, INC.**  
**1<sup>ST</sup> FLOOR PRESENTATION ROOM**

**PRESENT:** Sonny Grunwell and Chris Snyder, *Saginaw Charter Township*; Ruthann Evans, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jason Casteel, *City of Saginaw*; Wallace Butler, *Buena Vista Charter Township*; Mike Burger, *Kochville Township*; Ed Mahaney, *Tittabawassee Township*; Dan Sika, *Thomas Township*; Matt Rappley, *Saginaw County*; Bob Tutsock, *Saginaw Valley State University*; Brian Wendling, *Saginaw County Road Commission*; John Premo and Jason Casteel, *City of Saginaw*; Troy Linton, *Swan Valley Schools*; Russell Beaubien and Katie Murphy, *Spicer Group*.

**ABSENT:** *Saginaw Intermediate School District; Saginaw County Board of Commissioners; Bridgeport Spaulding Community Schools; Saginaw Township Community Schools; City of Zilwaukee*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:00 p.m.

II. **ROLL CALL:** Mr. Grunwell completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF APRIL 20<sup>th</sup> MEETING MINUTES:**

*Mr. Tutsock moved to approve the April 20<sup>th</sup> meeting minutes. Mr. Sika supported the motion, MOTION CARRIED.*

V. **TREASURER'S REPORT:**

A. Mr. Grunwell reported that, as of the end of May, the checking account has a balance, as of the end of March, of \$49,974.97.

B. Mr. Grunwell presented an invoice from Spicer Group for \$9,977.00 for general services.

*A motion was made by Mr. Sika to approve an invoice for \$9,977.00 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.*

C. Mr. Grunwell presented an invoice from Roberts, Boehler, & Fisher for \$200.00 for monthly services through May.

*A motion was made by Mr. Premo to approve an invoice for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Burger. MOTION PASSED.*

- D. Mr. Grunwell reported that Mark Pilkington is willing to serve as Treasurer for the Authority.

*A motion was made by Mr. Premo to appoint Mr. Pilkington as Treasurer, and supported by Mr. Sika. MOTION PASSED.*

VI. CORRESPONDENCE:

- A. Letter from MDEQ Regarding APRs

Mr. Beaubien reported that the MDEQ has sent letters to the townships and educational institutions regarding the date for submittal of the Annual Progress Report. The deadline is August 1<sup>st</sup>. The report will be submitted today (June 15<sup>th</sup>) and will be posted on the Authority's website.

VII. OLD BUSINESS:

- A. Meeting of May 5<sup>th</sup> for MS4s in Lansing – Meeting Summary

Mr. Beaubien reported that the idea of individual, negotiable permits was discussed at the meeting. He will look into this further to determine the benefits and cost savings, if any. The next meeting will be next week to review the Public Participation Plan, the Public Education Plan, and the Illicit Discharge Elimination Plan.

- B. Training Dates for Staff - Vegetation management for summer staff, other training

Mr. Beaubien reported that the Authority must move forward with the training based on the Saginaw Township audit. Seasonal staff can view a short video for this purpose. Training for full-time employees will take place in early November and December at various Authority member sites.

- C. Audits for 2011

Mr. Beaubien reported that the MDEQ plans to audit Swan Valley Schools and the Saginaw County Road Commission. Portions of the audit process that are shared with Saginaw Township will not be duplicated.

- D. Great Lakes Innovative Stewardship through Education Network (GLISTEN)

Mr. Beaubien reported that SVSU received a one-year award for this program. Four students will be available for outfall monitoring for the Authority.

- E. Other

None.

VIII. NEW BUSINESS:

- A. Mosquito Control – Storm water systems and permission to apply a water additive

Mr. Beaubien reported that the Saginaw County Mosquito Abatement Commission (SCMAC) has submitted letters to permit holders to inform them of additives used to treat water for mosquito control purposes. The letters should be signed and sent back to the SCMAC.

B. Starting outfall screening in a few weeks

Mr. Beaubien reported that screening will begin shortly, utilizing the four available SVSU students, to meet the 2013 deadline.

C. PEP & IDEP submitted with audit information

Mr. Beaubien reported that these documents have been revised per the Saginaw Township audit and submitted with the audit information. These documents will be posted on the Authority's website.

D. Other

Mr. Beaubien reported that he will be absent for the July Executive Board meeting. Steve Roznowski will attend.

E. Web Site Statistics (Handout)

Copies of the Web site statistics were distributed to the membership.

IX. ADJOURNMENT:

*Mr. Sika moved, and Mr. Premo supported to adjourn this meeting of the SASWA General Board at 2:38 p.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary