



**GENERAL BOARD MEETING MINUTES
OCTOBER 19, 2011 – 2:00 P.M.
SPICER GROUP, INC.
1ST FLOOR PRESENTATION ROOM**

PRESENT: Sonny Grunwell, *Saginaw Charter Township*; Mark Pilkington, *Carrollton Township*; Jake Golden & Kelly Quimper *Saginaw ISD*; Wallace Butler, *Buena Vista Charter Township*; Mike Burger, *Kochville Township*; Bob Tutsock, *Saginaw Valley State University*; Carl Ruth, *Saginaw County Board of Commissioners*; Ed Mahaney, *Tittabawassee*; Nick Czwinski, *SCPW*; Deborah Neal, *STCS*; Jason Casteel, *City of Saginaw*; Troy Linton, *Swan Valley Schools*; Bryan Wendling, *SCRC*; Chris Snyder, *Saginaw Township DPS*; Russell Beaubien & Natalie Franz, *Spicer Group*.

ABSENT: *Bridgeport Charter Township; Kochville Township; Thomas Township; City of Zilwaukee; Bridgeport-Spaulling Community Schools.*

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:01 p.m.

II. **ROLL CALL:** Mr. Grunwell completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENTS:**

A. None

IV. **REVIEW OF August 17th MEETING MINUTES:**

Mr. Tutsock moved to approve the August 17th meeting minutes. Mr. Pilkington supported the motion, MOTION CARRIED.

V. **TREASURER'S REPORT:**

A. Mr. Pilkington presented an invoice number 21072 from Roberts, Boehler, & Fisher for \$325.00.

A motion was made by Mr. Tutsock to approve an invoice for \$325.00 from Roberts, Boehler, & Fisher, and supported by Mr. Pilkington. MOTION PASSED.

B. Mr. Pilkington presented an invoice number 164295 from Spicer Group for \$6,042.50 for general services.

A motion was made by Mr. Ruth to approve an invoice for \$6,042.75 from Spicer Group, and supported by Mr. Casteel. MOTION PASSED.

C. Compiled financial statement for the 3rd quarter and was sent out.

D. Financial statements received by Boehler & Fisher.

VI. CORRESPONDENCE:

- A. A letter report was received from the Cass River Greenways group regarding the results of the Cass River Clean up and the quantities removed from the river on this latest effort.
- B. Copies of the Par Plan from the SASWA insurance company was distributed for those interested.

VII. OLD BUSINESS:

- A. Mr. Beaubien attended NPDES MS4 Stakeholder meetings in Lansing on September 22nd and again on October 18th, 2011. These were the last two meetings and he provided handouts of the agenda and meeting summaries for the SASWA members. The MDEQ will be writing up the draft permit, which should be ready sometime in early 2012. At which time there will be additional meetings and a time for public comment.
- B. Training Dates for Municipal and Educational members of SASWA to send their staff to has been finalized:
 - 1. November 8, Tuesday, 8:30 a.m. to 12:30 p.m., City of Saginaw Water Treatment Plant classroom.
 - 2. November 10, Thursday, 8:30 a.m. to 12:30 p.m., Thomas Twp Public Safety Building
 - 3. December 6, Tuesday, 8:30 a.m. to 12:30 p.m., Spicer Group, 3rd Floor Presentation Room.
 - 4. December 8, Thursday, 8:30 a.m. to 12:30 p.m., Bridgeport Charter Township Members are strongly encouraged to send as many staff as they can as the MDEQ is looking for staff to have this type of training completed when they audit a member of the SASWA.
- C. The MDEQ has completed its audits of SASWA members for 2011. These goal of the MDEQ is to complete 20% of the permittees every year. For the SASWA that means roughly 3 members per year will be audited. So far Saginaw Charter Township, Swan Valley Schools and the Saginaw County Road Commission have been audited. We have submitted letters back to the MDEQ for two of the audits to date. We are still awaiting the letter from the Road Commission audit.

It is not known who will be the next 3 members to be audited for 2012, but the audits will need to be completed by October 1, 2012.

VIII. NEW BUSINESS:

- A. The 2012 budget and apportionment were distributed to all members along with the 2011 budget and apportionment for comparison. Members noted that the budget was for less funds than last year. There was a comment that in the future the apportionment may need to be revisited and discussed.
Mr. Beaubien also distributed copies of the draft resolutions necessary for the member's boards, trustees, or councils to pass in order to approve the apportionments for 2012. These resolutions need to be passed by the December Annual Meeting. The resolution, apportionment and budget will be emailed to all members after the meeting. Additionally, three members need to re-appoint a new trustee and alternate trustee by resolution before December 31, 2011. They are:

Bridgeport Charter Township

City of Saginaw
Tittabawassee Township

- B. Mr. Beaubien advised the members that the Watershed Management Plans for the Upper Saginaw River, Lower Cass, Lower Tittabawassee, Lower Flint and Swan Creek Watersheds are due to be reviewed for any necessary changes and revisions. This action will require a Public Participation aspect to occur. This means that the public must be made aware of a date and time to arrive to provide public comment on whether to update / revise the existing MS4 Watershed Plans for the watersheds. Mr. Beaubien advised the Cass River WMP does not need to be revised as the entire watershed is going through the planning process right now. The remaining four need to be assessed.
- C. Outfall screening was discussed. Mr. Beaubien will be using SVSU students to complete this task over the next two years. These students will start in November of 2011.
- D. No other business
- E. Web Site Statistics could not be handed out

IX. ADJOURNMENT:

Mr. Tutsock moved, and Mr. Pilkington supported to adjourn this meeting of the SASWA General Board at 2:33 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary