



Minutes of Website Sub-Committee

July 30, 2003

9:30 a.m.

Present: Rob Grose, Matt Rappley, Robert Tutsock, Dan Sika, Tim Inman, Marshall Bilodeau and Russ Beaubien

Meeting called to order at 09:28 a.m.

Introductions were made for all present.

New Business

- A. Project goals for 2003 were discussed during the opening of this first meeting. Tim Inman provided a methodology to prioritize the tasks that will be performed during the web development.
- B. Marshall and Tim provided the sub-committee members with examples of existing websites in the State as examples to develop ideas for the SASWA website. This list of websites will be supplied to members for their perusal.
- C. Examples of calendars were shown to members for comments on how to organize this aspect of the website. Also shown were how the calendar could provide information on minutes, agendas, meeting locations, times and other pertinent information. The committee members provided input as to how to organize this aspect for the future development.
- D. Marshall and Tim will begin to develop the web presence and then members will be contacted via email and given access to the web site in its developmental stage. This will provide them with the opportunity to review and comment on the work in progress to develop a more dynamic framework.
- E. Meeting announcements:

Executive Committee - August 13th @ 9:30 a.m., Spicer Group Board Room 1

General Committee – August 20th @ 2:00 p.m.