



SASWA MEETING MINUTES
Executive Board Meeting
March 17th, 2021
10:00 a.m.
Virtual Teams Meeting

I. Call to Order:

Mr. Hopper called the meeting to order at 10:00 a.m.

II. Roll Call:

Present: Kelsea Sutton & Erica Martell, Spicer Group; Rick Hopper, Thomas Township; Bob Tutsock, Saginaw Valley State University; Mariah Kelly, Saginaw County Road Commission; Travis Hare, City of Saginaw; Ruthann Evans, Bridgeport Charter Township; Daryl Gotham, Saginaw Charter Township; Don Sumption, Carrollton Township; Marya Colpaert, Saginaw County Public Works Commissioner; Nadene Berthiaume & Jane White, Saginaw Conservation District

Absent: Josh Hoffman, City of Saginaw; John Farver, Saginaw Intermediate School District

III. Public Comment: None

IV. Review of January 20, 2021, Meeting Minutes

A motion was made by Mr. Sumption to approve and supported by Ms. Evans, MOTION PASSED.

V. Correspondence: *Ms. Sutton introduced Ms. White and Ms. Berthiaume. Ms. White is looking for someone from the SASWA group to assist with the project steering committee, specifically based around the Crow Island – Saginaw River Nonpoint Pollution Plan. This is the Saginaw Conservation District (SCD) 's first attempt at a specific watershed management plan throughout the district. Currently reaching out to local stakeholders who could be considered as a part of the overall plan. The planning grant would allow SCD to answer questions about the watershed and what needs must be met as far as nonpoint pollution goes. In order to accomplish this, they must perform water quality testing and are currently planning the schedule for testing. Social monitoring would also occur regarding residents dumping trash and pet waste. Looking to see if SASWA would like to be involved in the two-year project. Mr. Hopper asks if the strike team would be expected to respond to sudden events; Ms. White clarifies that the team would be considered more of a committee with quarterly meetings. Mr. Tutsock asks that this be included at the General Membership meeting before signing on. Ms. Sutton will send out correspondence again after the meeting.*

VI. Report from Treasurer:

A. Mr. Hare presented invoice #58799 from **Roberts, Boehler, & Fisher**, for general services through **February 27, 2021** in the amount of **\$375.00**.

A motion was made by Ms. Evans to approve and supported by Mr. Tutsock, MOTION PASSED.

- B. Mr. Hare presented invoice #206068 from Spicer Group, Inc., for general services through January 30, 2021 in the amount of \$9,959.75.

*A motion was made by Ms. Evans to approve and supported by Mr. Tutsock,
MOTION PASSED.*

VII. Old Business:

- A. EGLE Updates/ MS4 Permit Status
In process of issuing permits or placing them on public notice. Once permit application goes on public notice then post those and document it. It will be posted on the SASWA website. Once permit has been issued make documentation of it. Copies will be held in MiWaters.
- B. EGLE Progress Reports
1. Information request were sent out in early February.
 2. Completed spreadsheet and additional information due back by March 10th
 3. Due in MiWaters by April 1st, will send confirmation and copy of submittal for records.
Received everyone's aside from Saginaw Township Community School District. Ms. Martell has questions sent out to other members which are being followed-up on. In addition to excel spreadsheets, there have been public education documents also sent out which are draft updates to be included in each member's progress reports. If anyone has any questions or comments regarding the drafts, please speak with Ms. Martell prior to submittal. Once submitted, you will be sent a MiWaters confirmation as well as the submittal in PDF format; these will always be available in MiWaters, if you have any questions or issues with MiWaters, please contact Ms. Sutton or Ms. Martell. This process will occur every two years. Any questions with progress reports can be directed to Ms. Martell.
- C. EGLE Audits
1. No others scheduled at this time.
City of Zilwaukee and Saginaw Township response audits are being followed up and submitted. You will be given a notice prior to your audit to have adequate time to prepare; generally, one to two months' notice will be given. Refer to New Business regarding audit items which require more corrections (i.e., E. coli and public education). With a request for further information regarding the audits it is flagged as a violation, but it is not something to be alarmed over, it is just to ensure things are being done correctly and future efforts will be included what was discussed during the audit.
- D. MiWaters Contact Information Update
1. Under Details and then Site Contacts you can updates or add any contacts. This is the list that MiWaters uses for emails.
Make sure contacts are up to date, those involved with program are current, any inactive members in your program requires appropriate updating. Ms. Martell pulls up the MiWaters contacts to show how to inactivate members and it can be done or undone at any time. To update the contact information, you must go to Details to edit, add, or update information. J. Miller, EGLE is pulling the information for MiWaters updates from the site so please make sure your contact information is up to date.

VIII. New Business:

A. Public Education

1. Website blog and option for social media posting.

Due to COVID, the display board and social gatherings have limited public education. As a result, a blog post including public education information has been proposed. It can be shared on any social media pages. It is set up for easy sharing to encourage use. This blog would be quarterly and is currently not active; Ms. Martell and Ms. Sutton are currently looking for comments and questions about utilizing this. Tracking information is included in the website's metrics, all that is asked is that they include their numbers they garnered. Members will be given a notice of when a new post is up and can be sent out via social media.

B. E. Coli Sampling & SVSU contract

1. Draft contract received from SVSU.

2. Cost falls within budgeted water quality sampling costs.

At the last meeting it was mentioned how a meeting was set up with SVSU regarding E. coli sampling can be conducted via SVSU. A contract has been drafted and Saginaw Valley would charge a fee of \$20 per sample for E. coli, a \$10 fee for filters to be held and used for later analysis regarding source tracking as needed, and a fee of \$100 would occur if the later analysis were to occur. Past samplings would include travel time and other charges, so Ms. Sutton believes this contract pricing is very reasonable and convenient. Spicer will still handle the dry weather screenings; this is only for E. coli testing. The general board will be notified as well. The first \$20 charge would tell us how much E. coli bacteria would be in the water, the \$100 would tell us the source if it is animal or human based, but not where exactly it would be located. Mr. Tutsock asks if labs downstate would cost us more. Ms. Sutton confirms that a lot of the extra charges would also include travel time and coordination as compared to utilizing SVSU which is significantly closer. Mr. Hopper asks if there would be enough quality assurance which would meet EGLE standards. Ms. Sutton mentions that Julia suggested using SVSU. Ms. Sutton will get confirmation about SVSU meeting EGLE standards prior to partnering with SVSU for E. Coli sampling. Ms. Sutton will follow up with Julia after the meeting in order to fast-track this and make it a motion at the next general board meeting.

C. Local & Community Reports

Saginaw Charter Township – None

City of Saginaw – None

Thomas Township – None

Saginaw County Road Commission – None

Saginaw Valley State University – None

Carrollton Township – None

Bridgeport Charter Township – None

Saginaw County Public Works Commission - None

D. Upcoming Meetings

1. April 21, 2021 – General Meeting (TBD)

Will be discussed if the meeting will be in person or virtual. Mr. Tutsock suggests in-person with the option of virtual, Ms. Evans mentions other townships upholding virtual meetings into July. Meeting coordination will occur closer to meeting date. Can be held at Spicer Group.

2. September 15, 2021 – Executive Meeting (TBD)
Planning for this meeting to be in-person.

E. Other

IX. Adjournment:

A motion was made by Ms. Evans to adjourn and supported by Mr. Tutsock.
MOTION PASSED.

Respectfully submitted,

Ruthann Evans, Secretary