



SASWA MEETING MINUTES
General Board Meeting
April 21, 2021
10:00 a.m.
Virtual Teams Meeting

I. Call to Order:

Mr. Tutsock called the meeting to order at 10:00 a.m.

II. Roll Call:

Present: Erica Martell, Kelsea Sutton *Spicer Group*; Don Sumption, *Carrollton Township*; Travis Hare, *City of Saginaw*; Bob Tutsock, *Saginaw Valley State University*; Chris Burback, *Tittabawassee Township*; Ruthann Evans, *Bridgeport Charter Township*; Eric Mahan, *City of Zilwaukee*; Daryl Gotham, *Saginaw Charter Township*; Rob Hudec, *Saginaw County Road Commission*; John Farver, *Saginaw Intermediate School District*; Rick Hopper, *Thomas Township*

Excused:

Absent: *Saginaw Township Schools; Bridgeport-Spaulding Community Schools; Swan Valley Schools; Saginaw County Public Works Commissioner; Buena Vista Charter Township; EGLE*

III. Public Comment: *None*

IV. Review of February 17, 2021, Meeting Minutes

A motion was made by Mr. Hare to approve and was supported by Mr. Gotham, MOTION PASSED.

V. Correspondence: *Ms. Sutton asks Mr. Hare about the Second Notice Request for Improvement of Deficiencies – Corrective Action Plan letter he received. This has not been seen by other members of the board previously so Ms. Sutton has stated the auditors may need to assemble a report. Mr. Hopper, Mr. Tutsock, and Ms. Evans will be cc'd in Mr. Hare's and Ms. Sutton's correspondence so they are aware of what is happening.*

VI. Report from Treasurer:

A. *Mr. Hare presented invoice #59858 from Roberts, Boehler, & Fisher, for general services through March 27, 2021 in the amount of \$325.00.*

A motion was made by Ms. Evans to approve and supported by Mr. Hare, MOTION PASSED.

B. *Mr. Hare presented invoice #206428 from Spicer Group, for general services through February 27, 2021 in the amount of \$4,101.50.*

A motion was made by Ms. Evans to approve and supported by Mr. Hudec, MOTION PASSED.

VII. Old Business

A. EGLE Updates/ MS4 Permit Status

Going through permits, they are in the process of being put on public notice, in draft, or are waiting to be issued. Ms. Martell pulls up the public notice list of authority members on the SASWA website. Once public notice is completed you will be issued your permit.

- B. EGLE Progress Reports
 - 1. Due in MiWaters by April 1st
 - 2. Confirmation and copy of submittal for records were sent out end of March.
If you need to resend the submittal or need help with the information, please let Ms. Sutton and Ms. Martell know.
- C. EGLE Audits
 - 1. None scheduled at this time.
No updates about upcoming audits, proper notification will be given before the audit is to take place. Mr. Sutton and Ms. Martell will be available for a pre-audit meeting as well as available to be present during the audit.
- D. MiWaters
 - 1. Under Details and then Site Contacts you can update or add any contacts. This is the list that MiWaters uses for email correspondence.
Make sure contacts are up to date, if you have any questions EGLE has MiWaters training tools on their website, or you can contact Ms. Sutton or Ms. Martell.

VIII. New Business

- A. Public Education
 - 1. Website blog and option for social media posting.
There are currently two articles in the SASWA website blog with an option to share the articles on your socials for public outreach. It will count the amount of people who do view the links through your social posts. The plan is to create quarterly blog posts and notifications will be sent out when a new post is created.
 - 2. Display board on hold.
If your office is open to the public and you would like to utilize the board, please message Ms. Sutton or Ms. Martell and they can schedule a timeframe for it to be at your desired location.
 - 3. Staff Training:
 - a. Reminder: Staff must receive training once per permit cycle and new full-time employees must receive training within the 1st year of employment.
 - b. Training videos and sign-ins are available on the SASWA website.
Send your documentation to Ms. Sutton or Ms. Martell so they can keep the information in your files for future progress reports.
- B. E. Coli Sampling & SVSU contract
 - 1. Draft contract received from SVSU.
 - 2. Cost falls within budgeted water quality sampling costs.
 - 3. Sampling method acceptable to EGLE.
EGLE is requesting that sampling be done in sources with flow of water. Ms. Martell and Ms. Sutton met with SVSU and discussed the logistics for the contract. The contract was presented at the Executive meeting. The costs in the contract fall within the IDEP costs that has already been put together so this would not make a significant change. The method provided by SVSU is approved

by EGLE for their sampling standards. The contract is open to comments, questions, and concerns for the general meeting board.

*A motion was made by Ms. Evans to approve the E. Coli sampling tests agreement from Saginaw Valley State University as presented and supported by Mr. Hare,
MOTION PASSED.*

C. Summer Fieldwork

1. High priority catch basin inspections – Anticipate commencing in May.
2. Dry weather screening on 1/5 of the outfalls – Anticipate commencing in June.
Updates will be given periodically throughout the Summer; each member will know when Spicer will be present in their area. Dry weather screening will be weather dependent and SVSU will be utilized on as needed basis depending on outcomes of screenings.

D. Saginaw River Nonpoint Pollution Plan

1. Project Goal – Understand what the watershed needs could be in the future.
2. SASWA potential involvement/ member on committee
3. Two-year commitment, plan to have quarterly meetings.
Would be good to have a SASWA member participate in, there is a chance of also receiving grants. If you would like to participate, please contact Ms. Sutton or Ms. Martell and they can give you the necessary contact information.

E. Upcoming Meetings

1. September 15, 2021 – Executive Meeting (Tentatively @ Spicer Group)
2. October 20, 2021 – General Meeting (Tentatively @ Spicer Group)

F. Other

IX. Community Reports

City of Saginaw, Mr. Hare has the question about direct flows into the river and what specific certifications are needed for the inspections. Ms. Sutton believes there are no specific certifications required for SWPPP, she will contact EGLE and let Mr. Hare know what she finds out.

X. Adjournment

*A motion was made by Ms. Evans to adjourn and supported by Mr. Hare.
MOTION PASSED.*

Respectfully submitted,

Ruthann Evans, Secretary