



**SASWA Meeting Minutes**  
**General Board Meeting**  
**February 16, 2023 @ 2:00 p.m.**  
**Virtual Teams Meeting**

**I. Call to Order**

*Mr. Hopper called the meeting to order at 2:00 p.m.*

**II. Roll Call**

**Present:** Erica Martell, *Spicer Group*; Don Sumption, *Carrollton Township*; Chris Burback, *Tittabawassee Township*; Rick Hopper & Trevor Schultz, *Thomas Township*; Eric Mahan, *City of Zilwaukee*; Troy Linton, *Swan Valley Schools*; Joel Kiss, *Saginaw Valley State University*; Beth London & Travis Hare, *City of Saginaw*; Jeff Lad, *Bridgeport-Spaulling Community Schools*; Jamie Antku & Ron Boensch, *Bridgeport Charter Township*; Rob Hudac & Mariah Kelly, *SCRC*; Julia Miller, *EGL*; Glenn Rousseau, *Saginaw Intermediate School District*; Duane Fairris, *Buena Vista Charter Township*

**Excused:** Marya Colpaert, *SCPWC*; Dan Armentrout, *SCRC*

**Absent:** *Saginaw Township Schools, Carrollton Schools, Saginaw Charter Township.*

**III. Public Comment:** *None*

**IV. Review of October 20, 2022, Meeting Minutes**

*A motion was made by Mr. Linton to approve and was supported by Mr. Hudac, MOTION PASSED.*

**V. Correspondence:** *None*

**VI. Report from Treasurer**

*Draft financial audit received, did not have any comments on it and not issues in report, copy of draft audit to be sent out after the meeting.*

- A. Mr. Hare presented invoice #**219383** from **Spicer Group, Inc.**, for general services through **December 2022**, in the amount of **\$4,878.87**.

*A motion was made by Mr. Lad to approve and supported by Mr. Hopper, MOTION PASSED.*

- B. Mr. Hare presented invoice # **69365** from **Roberts, Boehler, & Fisher**, for general services through **January 2023**, in the amount of **\$700.00**.

*A motion was made by Mr. Boensch to approve and supported by Mr. Hopper, MOTION PASSED.*

**VII. Old Business**

- A. 2023 Budget & Resolutions

*Received majority of resolutions, budget approved.*

*A motion was made by Mr. Kiss to approve and was supported by Mr. Mahan, MOTION PASSED.*

- B. EGLE Audits
  - 1. All requested information provided to EGLE
  - 2. Do not anticipate having any audits next year

*Ongoing coordination with Buena Vista for floor drains/sanitary vs storm connection. Otherwise, no additional follow-up needed. Ms. Miller confirmed that there are no planned audits for members this year.*

- C. MiEnviro Portal
  - 1. Contact Information Update
    - a. Under Details and then Site Contacts you can updates or add any contacts. This is the list that MiWaters uses for emails.
  - 2. Name change

*If you have any issues with access, please reach out to Ms. Martell.*

- D. Public Education
  - 1. Display board sign up

*The display board was recently revamped along with associated brochures. The current sign-up sheet will be sent out after the meeting, and everyone is encouraged to sign up.*

- E. IDEP Follow Up
  - 1. Any update from Health Department or EGLE?

*Coordination for grant application between EGLE/SCPWC/Health Department.*

## VIII. **New Business**

- A. Election of Officers
  - 1. Chair – *Rick Hopper*
  - 2. Vice-Chair – *Daryl Gotham*
  - 3. Secretary – *Jamie Antku*
  - 4. Treasurer – *Travis Hare*

*A motion was made by Mr. Kiss to approve and was supported by Mr. Boensch, MOTION PASSED.*

*Mr. Hopper will be retiring at the end of December 2023 so a new Chair will need to be selected in the Fall.*

- B. Set Meeting Times, Places, and Dates for General Board & Executive Committee
  - 1. Exec. Comm. – 2:00 p.m. on the third Thursday every other month at Spicer Group starting January 19, 2023 (excludes May & July)
  - 2. General Board – 2:00 p.m. on the third Thursday every other month at Spicer Group starting February 16, 2023 (excludes June & August)
  - 3. Proposed Schedule (Handout) of 2023 Meeting Dates

*Proposed discussion on meeting time and date change, no proposed changes. A motion was made by Mr. Hare to approve and was supported by Ms. Antku, MOTION PASSED.*

- C. Selection of Consultants
  - 1. Auditor – *Berthiaume's*
  - 2. Accountant – *Roberts, Boehler & Fisher*
  - 3. Legal – *David Meyer*
  - 4. Technical Consultant – *Spicer Group*

*A motion was made by Mr. Kiss to approve and was supported by Ms. Antku, MOTION PASSED.*

- D. Contact list updates
  - 1. Please review and update contacts for 2023 as needed.

*Contact list will be sent in follow-up email for review and updates.*

- E. Items to address in 2023
  - 1. Public Survey
    - a. Will be incorporated in spring blog post
    - b. Poppers on SASWA website
    - c. Exclusively digital

*Survey will be available on the SASWA website, showed webpage, and March blog post will allow to easily share on social media. On the home page of the website have pop up asking any visitor of the site to complete the survey. To provide QR code for posting after the meeting and are looking into adding it to the display board for survey duration. Will not be providing paper copies. The survey is one of the permit conditions for PEP and will help guide blog post topics.*

*Discussion on permanent public education display at Thomas Township Nature Center. Mr. Hopper and Ms. Martell to coordinate after permit reissuance and progress reports submitted (April). No opposition from members for adding to the PEP efforts. Potential for funding through watershed council grants, Ms. Miller to send out information when it is available.*

- 2. EGLE Permit Reissuance – Due 04/04/23
  - a. Permit documents review (collaborative and individual)
    - i. To be sent out by February 17<sup>th</sup>
  - b. Outfall map updates
    - i. To be sent out by February 17<sup>th</sup>
  - c. SWPPP document updates
    - i. Information for review sent out early February for members with SWPPPs

*Submit reissuance by April 4, 2023 via MiEnviro. Will provide drafts of updates to documents to members along with a list of changes, mainly minor formatting updates, by the end of the week. Will also be sending out Outfall/POD maps for review to members this week. If you have any comments or updates please let us know. For those members that require a SWPPP you should have received the information to review from Ms. Martell. If you have any questions or need the documents resent, please reach out. Note the SWPPP maps were sent in a separate email from the document itself. Comments from EGLE audits were incorporated into the permit reissuance documents.*

3. EGLE Progress Reports – Due 04/01/23
  - a. Progress report spreadsheets sent out February 1<sup>st</sup>
  - b. Responses due Wednesday March 8<sup>th</sup>

*Spreadsheets sent out, same format as last reporting period. Working on collaborative progress report summaries that will be sent out to members for review prior to submittal. If you would like to meet to talk through the spreadsheet or if you have any individual questions reach out to Ms. Martell.*

4. PP/GH: Catch Basin Inspections

*Will be inspecting a portion of low and any medium from year one cycle (2021). We will notify members prior to inspection of the dates we plan to be completing fieldwork.*

5. IDEP: Dry Weather Screening
  - a. E. Coli Testing

*Inspection year three cycle and E.coli testing as deemed necessary will use SVSU lab to perform. We will notify members prior to inspection of the dates we plan to be completing fieldwork.*

6. Staff Training – recorded option

*Online videos available for now, will see budget pending for later in 2023 (fall/winter)*

F. Other

IX. **Community Reports:** *None*

X. **Adjournment**

*A motion was made by Mr. Boensch to adjourn and was supported by Mr. Kiss, MOTION PASSED.*

Respectfully submitted,

Jamie Antku, Secretary