



**SASWA Meeting Minutes**  
**Executive Board Meeting**  
**September 21, 2023**  
**2:00 p.m.**  
**Spicer Group – 1<sup>st</sup> Floor Presentation Room**

**I. Call to Order**

*Present:* Kelsea Sutton & Seth Gibson *Spicer Group*; Rick Hopper, *Thomas Township*; Beth London & Travis Hare, *City of Saginaw*; Mariah Kelly, *Saginaw County Road Commission*; Daryl Gotham, *Saginaw Charter Township*; Marya Colpaert, *Saginaw County Public Works Commissioner*; Ron Boensch, *Bridgeport Charter Township*; Joel Kiss, *SVSU*

*Absent:* *Saginaw Intermediate School District, Carrollton Township*

**II. Review of March 16, 2023 Meeting Minutes**

*A motion was made by Mr. Gotham to approve and supported by Ms. Kelly, MOTION PASSED.*

**III. Correspondence**

*Rick received a letter from the audit firm and the group briefly talked about the pricing increases before deciding to further discuss this at the general meeting.*

**IV. Report from Treasurer**

A. Mr. Hare presented invoice # 72811 from Roberts, Boehler, & Fisher, for general services through July 31, 2023, in the amount of \$700.00.

*A motion was made by Mr. Gotham to approve and supported by Ms. Kelly, MOTION PASSED.*

B. Mr. Hare presented invoice # 72993 from Roberts, Boehler, & Fisher, for general services through August 31, 2022, in the amount of \$325.00.

*A motion was made by Ms. Colpaert to approve and supported by Mr. Gotham, MOTION PASSED.*

C. Mr. Hare presented invoice #223316 from Spicer Group, Inc., for general services through July 31, 2023, in the amount of \$8,602.00.

*A motion was made by Ms. Colpaert to approve and supported by Mr. Gotham, MOTION PASSED.*

**V. Old Business**

- A. Public Notice and Permit Reissuance
1. Saginaw Charter Township: Ended 9/10
  2. Buena Vista: Ended 9/13
  3. SISD: Ends 9/28
  4. Thomas Township: Ends 9/28

*These public notices are posted on SASWA's website. The public notice documents are also posted at the permittee's facility location.*

- B. Dry Weather Screening & E. Coli Sampling - 2022 SCPWC follow up status
1. Ed Meyer Branch of Universal Drain Illicit Connection Investigation Grant
    - a. Project selected for funding for Health Dept. to complete camera work.

*The health department has received the grant to do some follow-up investigations looking for illicit connections. Saginaw County to give an update at the next meeting.*

- C. TMDL Plan EGLE Comments
    - 1. EGLE to attend October general meeting to discuss expectations  
*Document revisions to include all permittee's outfall/point of discharge that are included within the collaborate TMDL document to be sampled. Julia to discuss during the general board meeting.*
- VI. New Business**
- A. Public Education
    - 1. Fall blog post to be published by the end of September.  
*SGI to send out coordination once blog post is published.*
  - B. 2023 Summer Fieldwork
    - 1. IDEP Screening Year 3
      - a. Two sites required *E. coli* testing
        - i. One site was above regulatory thresholds – SCRC 26. High for human *E.coli*
    - 2. Medium priority catch basins
      - a. Inspections complete
      - b. Cleaning maps anticipated to be sent out after the October general meeting
  - C. Review of Draft 2024 Budget & Apportionment
    - 1. COS:  
*Looking at all the as-builts sent, there would be an additional 50 to 60 catch basins to inspect for the COS for the subdivision in question. This is just based on the numbering in the plans; would just need to be confirmed when we got the info into GIS but good enough for a discussion on estimate and cost.*
  - D. Local & Community Reports
    - 1. *City of Saginaw – No stormwater updates at this time but they would like to look at the potential to separate the sanitary sewer and stormwater.*
    - 2. *Saginaw Charter Township – Waiting to hear back on a grant that they applied for to separate sanitary sewer and stormwater. They received a grant to improve coastal highwater infrastructure in order to make updates to their wastewater facility.*
    - 3. *Thomas Township – Building the new municipal building and demolishing the old staff building. Should be occupied by late summer of next year. New fire department building to be constructed next to the new municipal building.*
    - 4. *Saginaw County – No updates at this time.*
    - 5. *Saginaw County Road Commission –Completed their annual safety day and incorporated stormwater training (have documentation). They also noted that they had less staff for inspections this year but were still able to get through all of them due to experience from the returning staff.*
    - 6. *SVSU – No updates at this time.*
    - 7. *Bridgeport – No updates at this time.*
  - E. Upcoming Meetings
    - 1. October 19, 2023 @ 2:00 pm – General Meeting (Spicer Group)
    - 2. November 16, 2023 @ 2:00 pm – Executive Meeting (Spicer Group)
    - 3. December 21, 2023 @ 2:00 pm – General Meeting (Spicer Group)

F. Other

1. *By-laws revisions:*

*There are some things in there that just are no longer applicable or dates that have changed with the change in meeting time. There is no mention of the number or type of members for the executive committee in the bylaws. Vote on the approval at the annual meeting.*

**VII. Adjournment**