



SASWA Minutes (*Notes in Italic*)
Executive Board Meeting
November 16th, 2023
2:00 p.m.
Spicer Group – 1st Floor Board Room

I. Call to Order

1. Members Present: *City of Saginaw (CoS), Saginaw Charter Township (SCT), Thomas Township (TT), Saginaw County Public Works (SCPWC), and Saginaw County Road Commission (SCRC).*

II. Review of September 21, 2023, Meeting Minutes

1. *Motion to approve made by SCPWC and seconded by SCT.*

III. Correspondence – *Rick presented USGS outreach & education materials to the group tailored towards school groups with an emphasis on protecting stormwater. He has requested a quote for 500 coloring books that he will present at the December General Meeting.*

IV. Report from Treasurer – *Travis was absent but Rick presented an invoice to the group from My Member Insurance. A motion was made to pay the invoice by SCT and seconded by the CoS.*

V. Old Business

A. Dry Weather Screening & *E. Coli* Sampling

1. 2022 SCPWC follow up status
2. 2023 SCPWC follow up status
 - a. *No updates on follow up sampling at this time.*

B. Catch Basin Cleaning Maps – *Kelsea reminded the group about the maps that were sent out after last meeting and mentioned cleaning the indicated basins on the map if members have not done so already.*

C. TMDL Plan

1. Updated to meet EGLE requirements and resubmitted for all applicable members.
 - a. *We have updated the TMDL document to include sampling all of the stormwater structures and included language about sampling pre and post BMP implementation.*
2. Waiting on approval from EGLE.

D. 2024 Apportionment Approval Status

1. Resolutions emailed to members, return by December 21st
 - a. Prior to Annual Meeting
2. Trustee Resolutions needed for terms expiring, return by December 31st
 - a. Saginaw Township (*Received*)
 - b. Thomas Township (*Received*)
 - c. Saginaw Intermediate School District
 - d. Buena Vista Township
 - i. *Kelsea reminded members that we would like the aforementioned documents returned by the above dates and made mention of the annual report that is coming in February.*

- VI. New Business
 - A. Spill Response Correspondence/Reporting
 - 1. SCPWC – Kochville Drain Spill Report
 - a. *Kelsea updated the group on the spill that was reported in September. She then gave an overview of the spill reporting procedures and prompted the group to reach out to the Spicer Group with any questions regarding spill reporting.*
 - B. Public Education
 - a. 2024 Display Board sign up
 - i. *Sign up for your display board spot at the December General Member meeting.*

Will be provided at the December Annual Board Meeting; no sign-up now until January 2024 if there is interest to host the display board.
 - C. Local & Community Reports
 - 1. *Thomas Township – They are in the process of constructing their new township office building and we will need to update their stormwater plan once the office is complete.*
 - 2. *Saginaw Charter Township – Both catch basins have been cleaned.*
 - 3. *City of Saginaw – Single catch basin has been cleaned.*
 - 4. *Saginaw County Road Commission – Their permit is currently being reviewed by EGLE. It sounds like they are a big fan of what we are doing so far.*
 - D. Other
- VII. Upcoming Meetings
 - 1. December 21, 2023 @ 2:00 pm – General Meeting (Spicer Group)
 - a. *Annual board meeting; will be approving budget and consultant/board members*
 - 2. January 18, 2024 @ 2:00 pm – Executive Meeting (Spicer Group)
- VIII. Adjournment – *Motion made by TT and seconded by SCPWC. Meeting adjourned at 2:28.*