

# Saginaw Township Community Schools Municipal-Owned Storm Systems

## Municipal Facility and Property Inventory and Assessment Procedure

### I. Procedure:

This procedure is to identify and assess the potential of the site to discharge pollutants to surface waters of the state.

### II. History:

The EGLE NPDES Phase II MS4 Discharge Permit Application requires a procedure for identifying applicant owned or operated facilities and stormwater structural controls with a discharge of stormwater to surface waters of the state. The inventory shall include the location of each facility and an estimate of the number of structural stormwater controls. This procedure also includes a process for:

- updating and revising this inventory in a reasonable time frame,
- assessing each facility for the potential to discharge pollutants to surface waters of the state, and the
- prioritization of each facility based on the potential to discharge pollutants to surface waters of the state.

### III. Municipal Inventory and Assessment:

Identify all applicant owned or operated facilities with a discharge of stormwater to waters of the state. Coordinates of these operated facilities will be supplied along with an up-to-date map with the location of the facilities. Include the estimated number of stormwater structural controls (e.g. detention basins, pump stations, catch basins / manhole structures, oil/water separators, rain gardens, underground detention, etc.) at each site, along with a priority level of potential discharge of pollutants to waters of the state. This inventory will be updated annually as facilities and structural stormwater controls are added, removed, or no longer owned or operated by the applicant.

**Table 1. Revision Table - Start Date:**

Revision Date	Signature	Revision Date	Signature

## Facility-Specific Stormwater Management

For facilities that have a potential for the discharge of pollutants to surface waters of the state, each facility will be evaluated for the presence of the following factors and prioritized as either having a low, medium or high potential:

- Presence and/or amount of urban pollutants stored at the site (e.g. sediment, nutrients, metals, hydrocarbons, pesticides, fertilizers, herbicides, chlorides, trash, bacteria, or other site specific pollutants).
- Identification of improperly stored materials.
- Potential for polluting activities to be conducted outside (e.g. vehicle washing).
- Proximity to waterbodies or waters of the state.
- Poor housekeeping practices.
- Discharge of pollutants of concern to impaired waters.

This inventory will be updated annually as facilities and structural stormwater controls are added, removed, or no longer owned or operated by the applicant. Furthermore, the Storm Sewer Map for Saginaw Township Community Schools will be updated prior to the submittal of a permit application for the reissuance of permit coverage.

For all new applicant-owned facilities or new structural stormwater controls in regards to water quantity, all designs and implementations will be in accordance with the post-construction stormwater runoff control standards and long-term operation and maintenance requirements.

**Table 2. Municipal Facility and Structural Control Inventory**

<b>Facility Name &amp; address</b>	<b>Estimated # of Stormwater Structural Controls<sup>1</sup></b>	<b>Priority Level of Potential Discharge<sup>2</sup> (High, Medium, Low)</b>	<b>Presence of Assessment Factors<sup>3</sup></b>	<b>BMPs Implemented to reduce pollutant runoff at Med. or Low priority facilities**</b>
<b>Heritage High School 3465 N Center Rd Saginaw, MI 48603 43°27'22.00" N 84°01'00.00" W</b>	<b>54 catch basins 32 infiltration basins</b>	<b>Medium</b>	<b>1.</b>	<b>Catch basin cleaning, street sweeping. Trash/Litter mgt., Vegetation mgt.</b>
<b>Arrowwood Elementary School 5410 Seidel Rd Saginaw, MI 48638 43°25'24.00" N 84°01'20.00" W</b>	<b>13 catch basins 3 vegetated swales 4 infiltration basins</b>	<b>Low</b>	<b>1.</b>	<b>Catch basin cleaning, street sweeping. Trash/Litter mgt., Vegetation mgt.</b>
<b>Sherwood Elementary School 3870 Shattuck Rd Saginaw, MI 48603 43°27'07.00" N</b>	<b>15 catch basins 3 infiltration basins</b>	<b>Low</b>	<b>1.</b>	<b>Catch basin cleaning, street sweeping. Trash/Litter mgt.,</b>

<b>83°59'33.00" W</b>	<b>3 vegetated swales 1 detention basin</b>			<b>Vegetation mgt.</b>
<b>Mackinaw High School 2775 Shattuck Rd Saginaw, MI 48603 43°27'01.00" 83°58'18.00" W</b>	<b>11 catch basins 1 vegetated swale</b>	<b>Low</b>	<b>1.</b>	<b>Catch basin cleaning, street sweeping. Trash/Litter mgt., Vegetation mgt.</b>
<b>STCS Buildings &amp; Grounds, STCS Foodservice, and SISD Transportation 3301 Fashion Square Blvd Saginaw, MI 48603 43°27'19.00" N 83°58'20.00" W</b>	<b>11 catch basins 1 infiltration basin</b>	<b>High</b>	<b>1.,3.</b>	<b>See SWPPP</b>

***\*\*Please see the following Pollution Prevention and Good Housekeeping Program Best Management Practice Standard Operating Procedures in which are applicable to Saginaw Township Community Schools:***

*Building and Grounds Maintenance, Drainage System Maintenance, Fountain & Pool Maintenance, Housekeeping Practices, Landscape Maintenance, Non-Stormwater Discharges, Outdoor Equipment Maintenance, Outdoor Loading and Unloading, Parking and Storage Area Maintenance, Plaza & Sidewalk Cleaning, Safer Alternative Products, Salt Application & Storage, Spill Prevention, Control, and Cleanup, Vehicle and Equipment Cleaning, Vehicle and Equipment Fueling, Vehicle and Equipment Repair, Waste Handling and Disposal*

<sup>1</sup> See the maps attached to the application(SASWA\_STCS\_2019\_SSWC\_1 & SASWA\_STCS\_2019\_SSWC\_2)s for demarcation of the priority levels of catch basins for inspection.

<sup>2</sup> For facilities that have a high potential to discharge pollutants to surface waters of the state, a standard operating procedure (SOP) must be developed for that facility or be part of a set of municipal SOPs identifying controls put in place to reduce pollutant runoff. This SOP can be a Storm Water Pollution Prevention Plan (SWPPP) and/or a Pollution Incident Prevention Plan (PIPP) for salt and petroleum product storage sites on municipal property. Review the separate SOP/SWPPP review document for more details.

<sup>3</sup> For facilities that have a medium or low potential for the discharge of pollutants to surface waters of the state, each facility was evaluated for the presence of the following factors:

0. Absence of factors.
1. Presence of urban pollutants stored at the site (e.g. sediment, nutrients, metals, hydrocarbons, pesticides, fertilizers, herbicides, chlorides, trash, bacteria, or other site specific pollutants).
2. Identification of improperly stored materials.
3. Potential for polluting activities to be conducted outside (e.g. vehicle washing).
4. Proximity to waters of the state.
5. Poor housekeeping practices.
6. Discharge of pollutants of concern to impaired waters.

This inventory will be updated annually as facilities and structural stormwater controls are added, removed, or no longer owned or operated by the applicant.

Priority level assessments will be revised annually prior to discharging stormwater at a new facility, or when the storage of materials, equipment, or vehicles changes at a facility. Best Management Practices (BMPs) were identified for each facility with low or medium potential to discharge pollutants to surface waters of the state. For all low priority facilities where no assessment factors are present, catch basin cleaning and street sweeping will be performed as indicated in the applicable procedures for these activities. For all medium priority facilities, the appropriate BMPs were considered based on the assessment factor present to prevent or minimize the potential for pollutants from entering surface waters of the state.