

# Saginaw Valley State University Street Sweeping Procedures

## Prioritization of Sweeping

Saginaw Valley State University prioritizes the sweeping of its roadways and other paved surfaces (driveways, parking lots, and sidewalks) on their campus in a manner aimed at reducing the introduction of sediments and other pollutants to their MS4 and any waters of the state.

**Table 1. Paved surfaces sweeping schedule and frequency**

Location	Priority (Low, Medium, High)	Entity Conducting Sweeping	Frequency and Timing	Disposal Location
Roadways	High	Contractor	2 Times per year August and Late April-Early May	Offsite-determined by bid contract
Driveways	Low	Contractor	Determined by biannual inspection	Offsite-determined by bid contract
Parking Lots	Low	Contractor	Determined by biannual inspection	Offsite-determined by bid contract
Sidewalks	Medium	SVSU Campus Facilities/Maintenance Operation Staff	During snow removal	Vegetated areas adjacent to sidewalks

## Procedures

The sweeping of the roadways, driveways and parking lots is contracted out through a bid process. Properly maintained street sweeping equipment capable of completing the work will be used according to the manufacturers' operating instructions and to protect water quality. The current vendor providing this service to the university is Weiss Property Management. A Johnston Municipal Street sweeper is used. This is a vacuum assisted sweeper.

Prior to the biannual cleaning of the roadways, a visual inspection of each parking lot and their corresponding driveways is conducted by SVSU Campus Facilities/Maintenance Operation Staff. If they appear to be dirty (visual amounts of sediment on the pavement) they are scheduled for cleaning with the contracted vendor. If they appear to be clean, they are not scheduled for cleaning.

All roadways are swept in August and in late April or Early May regardless of the amount of sediment on the roads. Street sweeping wastes are collected by the contracted vendor and taken offsite for proper waste disposal per the contracted agreement.

Sweeping of sidewalks is conducted by Campus Facilities/Maintenance Operation Staff with a mechanical broom attachment during snow removal. Any sediment on the sidewalks is swept with the snow on to the adjacent vegetation.

The amount of sediment removed from the roadways, driveways and parking lots is recorded by the contracted vendor and is included in the progress reports.

These prioritization procedures will be updated annually if necessary, following the construction of a new roadway, driveway, parking lot, sidewalk or other impervious surface.