SASWA MEETING MINUTES
General Board Meeting
October 17, 2018
10:00 a.m.
Spicer Group – 1st Floor Board Room 1

I. Call to Order

Mr. Grunwell called the meeting to order at 10:00 a.m.

II. Roll Call

Present: Sonny Grunwell, *Saginaw Charter Township*; Eric Mahan, *City of Zilwaukee*; Russ Beaubien, Kelsea Sutton, & Angie McCullen, *Spicer Group*; Troy Linton, *Swan Valley Schools*; Bob Tutsock, *Saginaw Valley State University*; Josh Hoffman, *City of Saginaw*; Steve Sujkowski & Jim Pawlowski, *Buena Vista Charter Township*; Ruthann Evans, *Bridgeport Charter Township*; Rick Hopper, *Thomas Township*; Marya Colpaert, *Saginaw County Public Works Commissioner*; Kelly Quimper, *Saginaw Intermediate School District*; Don Sumption, *Carrollton Township*

Excused: Joe Wisniewski, *SCRC*; Ken Dey, *Tittabawassee Township*

Absent: Jeff Ladd, *Bridgeport-Spaulding Community Schools*; Keith Noble & Julia Miller, *MDEQ*

III. Public Comment

None

IV. Review of April 18, 2018 Meeting Minutes

Mr. Hopper moved to approve the meeting minutes. Motion was supported by Mr. Tutsock, motion passed unanimously.

V. Correspondence

Ken Dey is replacing Ed Mahoney from Tittabawassee Township.

VI. Report from Treasurer

A. Mr. Hopper presented invoice # 47221 from Roberts, Boehler, & Fisher, for general services through September 29, 2018 for $325.00.

A motion was made by Mr. Mahan to approve and supported by Mr. Tutsock, MOTION PASSED.

B. Mr. Hopper presented invoice #193084 from Spicer Group, Inc., for general services through September 29, 2018 for $5,646.75.

A motion was made by Mr. Tutsock to approve and supported by Ms. Evans, MOTION PASSED.

VII. Old Business

A. MDEQ Updates
   1. MDEQ Recent Reviews / Comments

a. SCPWC Storm Water Management Design Requirements – Provided to MDEQ on August 28th
b. NPDES MS4 Permit Applications: SCPWC, SCRC & Saginaw Charter Township Submitted; remaining MS4 Applications are currently being revised
c. SCPWC Audit

There have been no additional comments pertaining to the MS4 applications that have been submitted thus far. Desktop audits are being conducted by the MDEQ. K. Sutton attended a field review of SCPWC's pump stations with K. Noble and B. Wendling. K. Noble will be supplying a follow-up letter from the SCPWC's audit. It has been mentioned that K. Noble will be retiring in 2019 and J. Miller will be handling Saginaw County's MS4 program from the MDEQ.

B. Progress Reports – Submitted before July 1, 2018 deadline (Available via MiWaters)

The progress reports are available for review and download from MiWaters. If you have any problems with the MiWaters site, please contact Kelsea. The next progress reports are anticipated to be submitted in 2020, but the date is tentative until MS4 applications are received. The formatting is expected to be different again from 2018.

C. Structural Stormwater Control Inspections
1. Inspections completed on all member's owned/operated facilities (exception of SVSU campus) – Reports/Documentation Completed (handouts)

Spicer Group had two interns conduct the structural stormwater control inspections. SVSU inspections will be completed in the future. Read through the reports in case something needs to be revised. It was requested for maps to be provided of the specific locations of the inspections performed and where the structural stormwater controls are located at each location; these will be provided by K. Sutton. Please let K. Sutton know if something needs to be revised or if you have any questions.

D. Illicit Discharges – Summer 2018
1. Carrollton Middle School – Dumping of garbage into catch basins
2. Saginaw Charter Township – Line painting equipment being cleaned by catch basin at Soccer Complex; Floor Stripper dumped in parking lot catch basin by Jet's Pizza near Wal Mart; Truck leaking fluid near storm sewer system at residential site

All illicit discharges and follow-up are documented to be included in the upcoming progress report.

E. SAW Grant Status Update
1. Remaining to receive (prior to November 2019) – **$15,502.50**

Any effort towards the MS4 permit application submittals is eligible for receiving grant funding.

F. Other

None

VIII. New Business

A. Items to address in 2019:

1. SASWA Website Updates:
    a. IT Department is reviewing list of items

    A list of all revisions that need to be made to the current website have been documented. Spicer Group will be contracting out the work to create a new website due to the current state of the SASWA website.

2. IDEP Dry Weather Screening

    No IDEP dry weather screening has been performed in 2018; a GIS collector and report have been created for collecting IDEP dry weather screening data. IDEP dry weather screening will be performed in 2019, as this is reflected in the 2019 budget.

B. 2019 Budget & Resolutions

2017, 2018, and 2019 budgets and apportionments were handed out at the meeting. Kelsea and Russ met with Rick Hopper regarding the budget. Some budget items remain consistent while others are fluctuating. Progress reports are expected to have some work done in 2019, but submittal is not required until 2020 *(tentative)*. Contact Kelsea or Russ regarding questions on the budget.

1. Resolutions to be emailed to members, return by December 1st
2. Trustee Resolutions needed for terms expiring on December 31st:
    a. Thomas Township
    b. Saginaw County

Budgets, apportionments, and resolutions will be emailed out after the meeting.

C. Upcoming Meetings

1. November 21, 2018 – Executive Board Meeting
2. December 19, 2018 – General Board Meeting

D. Other:

None

IX. Adjournment: 10:29 a.m.

A motion was made by Mr. Tutsock to adjourn and supported by Mr. Hopper.
MOTION PASSED.

Respectfully submitted,

Ruthann Evans, Secretary